



News Sheet – 1st September 2016

Welcome Back

Welcome back to school for the 2016/2017 year. We trust that everyone had a pleasant and relaxing summer. A special welcome to all our new pupils – we hope that you settle into the school very quickly.

Staffing

We welcome Miss McGibbon and Miss McKernan to the permanent staff this year. We also welcome Miss Carberry who will be covering Mrs Biggerstaff's maternity leave in Year 1.

Mrs Heaney will teach Mrs McGuire's Year 5 Class on Wednesdays this year.

Policy on Collecting Money

Our policy on collecting money will be changing this year. From **Monday 19th September 2016 all** money coming into school must be in an envelope with the following information clearly written on it: Child's Name, amount and what it is for eg. School Dinners. Also if the money is for dinners, it must clearly state the number of days and which days it is for. After this date any money which is not in an envelope will not be accepted by teachers. This change in policy will ensure that teachers have more time to teach your children as you will appreciate that counting and administering money is very time consuming.

Personal Information Sheet and Consent Form

It is vital that we hold up-to-date information on every child in school. To ensure this, we update our medical records annually. Please help us by completing the Medical Register and Consent Forms and **returning to school by Friday 9th September 2016.**

We will no longer be sending out blank Personal Information Forms annually to Year 2 – 7 pupils. If any of this information changes during the year, e.g. telephone numbers, address, medical details, it is **your responsibility** to inform the school.

School Start Time: 8.55am

It is vitally important that your child is in school on time every morning. All pupils should be in school for the 8.55am bell. If a child arrives after 9.00am they will be marked as late. Teachers will monitor punctuality and parents will be contacted if their child is persistently late. Teachers will also refer persistent late-comers to the Principal.

School Meals

The EA have not informed us of any price rise this year. Prices remain as last year:

Nursery - £2.40 per day; £12.00 per week

Primary - £2.50 per day; £12.50 per week

We would encourage Dinner Money to be paid for the whole week on a Monday. Please put the money in a sealed envelope with the Child's Name, amount and what it is for written on it.

Free School Meals/Uniform Allowances

Application forms for these are available from the office. If you think you might be entitled to apply for these please speak to Miss Doran.

Smoking

As you are aware, it is School Policy that smoking is not permitted within school grounds. Please note that this Policy also includes e-cigarettes.

Year 1 Settling In

Year 1 pupils will finish at **1.00pm** daily for the first two weeks of term. Year 1 parents are welcome to walk their child into class in the early days but we ask that you encourage your child to walk into school on their own as soon as possible. A date will be set when we ask that Year 1 parents do not walk them in and you will receive a note about this in due course.

Years 3 and 4 Daily Timings

A reminder that Year 3 dismissal times are as follows:

| | |
|---------------------|--------|
| Monday – Wednesday | 3.00pm |
| Thursday and Friday | 2.00pm |

Year 4 pupils are in school every day until 3.00pm.

Cycling To School

Only pupils in Years 5 – 7 **wearing a cycling helmet** are permitted to cycle to school and park their bikes at the front of the school. **Please note the change in policy – that only pupils wearing a helmet are permitted to do this.**

Breakfast Club

Starts tomorrow, Friday 2nd September 2016 and is open to Year 1 – 7 pupils daily in the Dinner Hall from 8.15 – 8.45am. The cost remains 50p per day. Permission Notes are going home today.

Homework Club

We will not be offering a Homework Club this year as the numbers using it last year did not make it viable in terms of staffing.

ICT Suite

The ICT Suite will be open every day for Year 4 – 7 pupils from 3.00 – 4.00pm from Monday 5th September 2016. Pupils will be able to do their own work/research. Permission Notes for this will be sent home today.

Club Finishing Times

All After School Clubs/Activities will continue to finish at 4.00pm this year.

Milk

Pupils in Years 3 – 7 can receive milk every day at break in school. If you wish your child to receive this, please complete the reply slip sent home today and return with the money.

Medication

If your child requires any medication to be taken in school for any reason, a Consent Form must first be completed. These are available at the office or can be downloaded from the school website.

Car Parks

A reminder that pupils and parents must use the Pedestrian Entrance only in the mornings and afternoons. Car Parks are for staff and visitors only. Please respect this policy by not entering the car parks in vehicles or on foot.

Lost Property

A large amount of clothing was left in school at the end of June. If this is not reclaimed by the end of the first week, it will be put into the school's Clothing Bin.

Breaktime Snack

Nursery and Foundation Stage (Yrs 1 – 2) parents are asked to contribute £2 per week per child towards the daily snack.

Year 3 – 7 pupils must bring their own healthy snack of fruit, vegetables, yogurts or breads. No fizzy drinks, chocolate, sweets or crisps are allowed as part of our Healthy Breaks Policy.

Dogs

A reminder that dogs are not permitted on the school grounds for Health and Safety reasons.

Swimming

Year 4 – 7 pupils will go to Cascades Leisure Complex again this year on Friday afternoon on a rota basis. Swimming is a vital part of the Northern Ireland Curriculum for PE and therefore is not optional. We do not charge for swimming as many schools do. Please complete the consent form which will be sent home this week and return to school immediately.

Speaking to Teachers

If you need to speak to your child's teacher, you should contact the office in the first instance and a suitable time will be arranged. Unfortunately it will not be possible for parents to speak to teachers in the morning as they are busy preparing for the day and supervising pupils. If you do need to pass an urgent message to the teacher in the morning, please either send a note in or speak to the secretary who will pass the message on. Parents must not enter the playgrounds in the mornings.

Term 1 Diary Dates – Advance Notice

- 30th September School closed for Staff Training
- 3rd October School closed for Staff Training
- 10th October Flu Vaccination – Yrs 1 – 7
- 24th – 28th October Parent/Teacher Meetings – school closes at 1pm
- 31st October Half Term
- 1st – 4th November Half Term
- 9th November Photographer – Individual Photos
- 2nd December Canteen Christmas Dinner – pupils
- 15th December Christmas Performance 1 – 10am
- 16th December Christmas Performance 2 – 10am, school finishes at 1pm for all pupils
- 20th December Last Day of Term 1 – School finishes at 12noon, no uniform, no dinners

Information Booklet

Every family will receive a copy of this today through the eldest pupil and we ask that you read this carefully as it contains very important information for this year.

School Website

Keep up-to-date with school news, information and events by logging on to www.ballyoranps.com. Class Pages will be updated regularly giving parents a useful insight into what their children are doing in class.

Menu for month of September 2016

| | Week commencing 29.08.16 | Week commencing 05.09.16 | Week commencing 12.09.16 | Week commencing 19.09.16 | Week commencing 26.09.16 |
|-----------|---|--|--|---|---|
| Monday | School Closed August Bank Holiday | Cottage Pie or Macaroni Cheese, Baked Potato, Mashed Potato, Carrots, Gravy Rice Krispie Square & Custard | Chicken Pasta Bake or Steak Burger, Cabbage, Carrots, Mashed Potato Ice-cream Wafer & Fruit | Chicken Curry and Rice or Irish Stew, Carrots, Baked Potato, Crusty Bread Carrot Cake & Custard | Steak Burger or Chicken & Broccoli Bake, Carrots, Mash Potato, Gravy Ice Cream Wafer & Fruit |
| Tuesday | School Closed | Chicken Wrap/Roll or Homemade Pizza, Baby Boiled Potato, Chips, Mashed Potato, Sweetcorn Apple Crumble & Custard | Chicken Curry and Rice or Fish Finger, Chips, Baby Boiled Potato, Pasta, Peas, Sweetcorn Rice Pudding & Fruit | Italian Pasta Bake or Homemade Pizza, Chips, Mashed Potato, Baked Potato, Peas, Sweetcorn Flakemeal Biscuit, Fruit & Custard | Chilli Beef or Oven Baked Sausages, Chips, Mashed Potato, Rice, Peas, Carrots Semolina & Fruit |
| Wednesday | School Closed | Sweet and Sour Pork with Rice or Fish Bites, Baked beans, Baked Potato, Mashed Potato, Peas, Sweetcorn Ice-cream, Chocolate Sauce/Fruit | Roast Turkey and Stuffing or Pasta Bolognese, Peas, Carrot, Mashed Potato, Gravy Jelly & Cornflour Sauce | Beef Curry and Boiled Rice or Roast Pork and Stuffing, Mashed Potato, Carrots, Gravy Ice Cream, Chocolate Sauce | BBQ Chicken & Noodles or Fish Fingers, Baked Potato, Mashed Potato, Sweetcorn, Baked Beans Jelly & Cornflour Sauce |
| Thursday | Fish Fingers or Macaroni Cheese, Baby Boiled Potatoes, Mashed Potatoes, Baked Beans, Mixed Salad Ice Cream Wafer & Fruit | Chicken Pasta Bake or Roast Beef and Stuffing, Carrot, Parsnip, Cauliflower, Mashed Potato, Gravy Jelly Whip & Cornflour Sauce | Baked Gammon or Sweet and Sour Chicken with Rice, Broccoli, Carrots, Mashed Potato, Stuffing, Gravy Flake Meal Biscuit, Fruit & Custard | Chicken Pasta Bake or Chicken Pie (Scone Topping), Carrot, Parsnip, Mashed Potato, Gravy Jelly & Fruit | Roast Turkey & Stuffing or Macaroni Cheese, Carrot, Parsnip, Mashed Potato, Gravy Rice Krispie Square & Custard |
| Friday | Homemade Pizza or Chicken Wrap/Roll, Peas, Sweetcorn, Chips/Mashed Potato or Baked Potato Rice Pudding & Fruit | Chicken Crumble or Salmon Fishcake, Carrot, Parsnip, Broccoli, Mashed Potato, Gravy Semolina & Fruit | Chicken Soup, Hot Dog, Tuna or Chicken Roll, Mashed Potato, Crusty Bread Raisin Cookie, Frozen Mousse, Fruit | Chilli Chicken Wrap or Fish Fingers, Mashed Potato, Peas, Sweetcorn Rice Pudding & Fruit | School Closed Staff Training |

Milk, Water, Fruit and Yogurt available daily

Menu subject to deliveries

For further information on allergenic ingredients, please contact the school