



BALLYORAN PRIMARY SCHOOL

**BOARD OF
GOVERNORS'
ANNUAL REPORT**

2009/2010

Excellence – Creativity - Integrity

November 2010

Dear Parent/Guardian

As Chairman of the Board of Governors of Ballyoran Primary School it gives me great pleasure to present you with our Annual Board of Governors' Report.

Detailed as this report is, it can only give you a brief insight into the many varied aspects of school life during the 2009-2010 school year. Should any parents/guardians need clarification on any aspect of this Report, I would ask you to forward your request in writing to the Secretary of the Board of Governors, Mr Woolsey.

Can I also take this opportunity of thanking all the staff of Ballyoran Primary School for their hard work, commitment and dedication during the 2009-2010 school year.

Next, I would like to thank parents and guardians for their support throughout the year which is vital in their child's educational development and without which the school could not function effectively.

Finally, I would like to thank the pupils, without whom there would not be a Ballyoran Primary School, for all that they contributed in making 2009/2010 a most enjoyable and memorable year.

Yours faithfully

Rev Canon J N T Campbell
Chairman of the Board of Governors

Ballyoran Primary School Board of Governors: 2010 – 2014

Transferor Representatives

Rev Canon J N T Campbell (Chairman)
Mrs I M F McKinney
Mrs A Mallon
Mrs H Loney

SELB Representative

Mr E Fleming (Vice Chairman)

Parent Representative

Mr K O'Connor

Teacher Representative

Mrs A McCreesh-West

Secretary

Mr R Woolsey (non-voting Member)

The Principal would like to thank members of the Board of Governors for their time, dedication and commitment given voluntarily to the school and their wise counsel and support given to him during the 2009-2010 school year.

The Principal would particularly like to thank the following three members who left the Board of Governors during the 2009-2010 school year, for their service to the school:

1. Mr N Carville
2. Mr C Heaney
3. Mrs J Bak

Responsibilities of the Board of Governors

The Board of Governors is ultimately responsible for the overall management of the school. It is required to meet a minimum of three times during the year, but during the 2009 – 2010 school year it met fifteen times either as a full board or sub committee. The dates of the meetings were as follows:

24th September 2009
22nd October 2009
26th November 2009 – two meetings
17th December 2009 – two meetings
25th February 2010
25th March 2010
13th April 2010
22nd April 2010 – two meetings
11th May 2010
27th May 2010
24th June 2010 – two meetings

The main responsibilities of the Board of Governors are:

1. The implementation, delivery and oversight of the curriculum.
2. The management and control of the allocated budget.
3. The provision of information for parents.
4. The recruitment and selection of staff.
5. The maintenance of the premises (Shared responsibility with SELB).
6. The Admissions Policy.
7. The fostering of links with the local community and pursuing the objectives of Mutual Understanding.

**School Staff
2009-2010**

Teaching Staff

Member of Staff

Class/Responsibility

Mr R Woolsey	Principal
Miss R Daly	Vice Principal
Mrs A Edgar	Nursery 1, Nursery Co-ordinator
Mrs J Carson	Nursery 2, Charity Co-ordinator
Mrs E Mackle	P1, RE Co-ordinator
Mrs F Mulholland	P2
Mrs G O'Hanlon	P3, Foundation/Key Stage 1 Co-ordinator, Literacy Co-ordinator, First Aid Co-ordinator
Mrs S Brown	P3 (Job Share), Numeracy Co-ordinator
Miss R Sweeney	P3 (Job Share), PDMU Co-ordinator
Mrs B McGinnell	P4, SCRIP Co-ordinator, Teacher Tutor, Charity Team
Ms A McCreesh-West	P5, ICT Co-ordinator, Music Co-ordinator
Mrs L Walker	P6 (Job Share), The World Around Us Co-ordinator
Mrs C Breen	P6 (Job Share), Literacy Team
Miss R Daly	P7, Key Stage 2 Co-ordinator, SENCO, Inclusion & Diversity Co-ordinator, Assessment Co-ordinator, Designated Teacher
Mrs B Heaney	P7, Drama Co-ordinator, Library Co-ordinator, Deputy Designated Teacher
Mr R Hendron	LSC, PE Co-ordinator
Mrs K Barkley	Intensive Support Teacher, Art & Design Co-ordinator, SEN Team
Mrs G Garvey	Intensive Support Teacher, SEN Team

Auxiliary Staff

Mrs H Stewart	Nursery Assistant
Mrs P McConville	Nursery Assistant
Mrs J McCourt	P1 Classroom Assistant
Mrs S Glavin	P2 Classroom Assistant
Mrs R McCall	LSC Classroom Assistant
Mrs M O'Donnell	SEN Classroom Assistant
Mrs L Weir	SEN Classroom Assistant
Mrs A Thompson	SEN Classroom Assistant
Mrs J Huddleson	SEN Classroom Assistant
Mrs J Donnelly	SEN Classroom Assistant
Mrs R Tedford	Secretary

Ancillary Staff

Mr P Creaney	Building Supervisor
Mrs C McShane	Cleaner
Mrs S Henderson	Cleaner
Miss J Davis	Cleaner
Mr T Tedford	Cleaner
Miss T McBride	Cleaner
Mrs D Larkin	Lunchtime Supervisory Assistant
Mrs S Glavin	Lunchtime Supervisory Assistant
Mrs M Cusack	Lunchtime Supervisory Assistant
Mrs L Larkin	Lunchtime Supervisory Assistant

School Meals Kitchen Staff

Mrs D Campbell	Unit Catering Supervisor
Mrs M Noble	Cook
Mrs H Culbert	Catering Assistant
Mrs H Cassells	Catering Assistant
Mrs I Borodziuk	Catering Assistant

At the end of the 2009 – 2010 the school said farewell to seven members of staff:

- Mrs Edgar who was a Nursery Teacher for 31 years
- Mrs McCall who was a Classroom Assistant for 25 years
- Mrs Weir who was a Classroom Assistant for 18 years
- Mrs A Thompsom who was a Classroom Assistant for 8 years
- Mrs Breen who was a P6 Teacher for 2½ years
- Miss Sweeney who was a P3 Teacher for 2½ years
- Mrs O'Donnell who was a Classroom Assistant for 2 years

Presentations were made to the above members of staff and the Board of Governors would like to thank them for their tireless dedication and commitment to the school and wish them well for the future.

The Board of Governors would like to thank the Principal and all the Staff for their hard work and dedication during the 2009-2010 year. They appreciate the efforts of the entire staff who contribute so effectively to the smooth running of the school.

Vision, Aims and Mission Statement

Mission Statement

Excellence, Creativity, Integrity

Vision for the School

As an Inclusive School we aim to provide a happy, caring, safe and stimulating learning environment which will enable each child to develop to his or her full potential - academically, personally, socially, emotionally, physically and spiritually, in preparation for becoming responsible citizens.

This will be achieved by giving all pupils equal opportunities to a broad and balanced curriculum which is tailored to meet their individual needs and abilities, coupled with access to a wide range of extra-curricular activities.

We aim to foster in all pupils respect for themselves, respect for other people and respect for the environment in which they live and raise each child's self esteem and confidence to help them realise that they are valued members of our school community.

The development of each child's potential is reflected in the strong relationships which we attempt to foster within school and, indeed, those with our parents and other bodies that support the work of the school.

These values are inherent in all areas of school life and provide the basis for, and are implicit in, all school policies. All members of staff in Ballyoran Primary School share these ideals, values and beliefs and value the contribution made to school life by each individual child.

Aims

1) To fulfil the school vision by developing each child as:

- an individual
- a contributor to society
- a contributor to the economy and environment.

2) To develop in each child the following skills –

- Communication
- Using Mathematics
- Using ICT
- Thinking skills
- Managing information, problem solving and decision-making
- Being creative, working with others and self management.

3) To foster the following attitudes and values –

- Personal responsibility
- Self-confidence
- Tolerance and respect for others
- Commitment, determination and resourcefulness
- Community spirit
- Integrity
- Independence
- Openness to new ideas.

Ultimately to provide stimulating, relevant and enriching learning experiences with equality of access for each child so that they may develop an enthusiasm for learning as a lifelong process.

2009 - 2010 Calendar of Events

Many events, interwoven through the Curriculum, reflect the variety of activities the pupils experienced throughout the school year. It should be noted that the list below is not exhaustive.

Autumn Term

- Ø Baker Days
- Ø Roald Dahl Day
- Ø P6 Gaelic Coaching
- Ø Hospice Coffee Morning
- Ø Ambassadors In Sport Lunchtime Football for P5/P6/P7
- Ø InCAS Assessments
- Ø European Day of Languages
- Ø Soccer match v St. Johns
- Ø Staff Mini Health Checks
- Ø Road Safety Show – ‘Cat Nine Lives in Deepest Trubble’
- Ø Autumn Ramble – Tannaghmore Gardens – P1, P2 & LSC
- Ø Annual Scholastic Book Fair
- Ø PSNI Firework Safety Talk
- Ø School Photographs
- Ø P7 Drawing Workshop – Armagh County Museum
- Ø Transfer Review Meetings
- Ø P4 Enrolment Ceremony at St. John’s
- Ø Parent/Teacher Meetings
- Ø P6 European Food Day
- Ø Soccer Match v Hart
- Ø P3 Road Safety Walk
- Ø P7 Maths Magic Roadshow
- Ø Visit of Diocesan Advisor for RE
- Ø P7 trip to Stormont
- Ø Anti-Bullying Week
- Ø School Dentist in LSC
- Ø Children In Need Non Uniform Day
- Ø P7 Commitment Ceremony – St. John’s Church
- Ø Road Safety Week
- Ø P5 Extended Schools Trip to ‘Scrooge’ Panto
- Ø Nursery Christmas Outing to ‘Old Mother Hubbard’ in Lurgan Town Hall
- Ø P6 Schools Community Relations Programme (SCRIP) with Hart
- Ø Mackey’s Opticians to Nursery
- Ø ‘Wizard William’ Show – P1 – P7
- Ø Christmas Post
- Ø P7 Victorian Christmas – Armagh County Museum
- Ø Presentation of Road Safety Certificates to P3
- Ø Fire & Rescue Service talk to P5s
- Ø School Christmas Dinner
- Ø Nursery Extended Schools Activity – ‘Santa’s Little Helpers’
- Ø Retirement Presentation to Mrs Larkin in assembly

- Ø Jo Jingles in Nursery & LSC
- Ø Foundation/Key Stage 1 Panto in Market Place Theatre
- Ø Choir & Recorder Group to Tesco, Meadows, Lisniskey Care Home and Rushmere Shopping
- Ø Christmas Celebration

Spring Term

- Ø School Development Days
- Ø P6 SCRCP Day 2 – Bocombra PS
- Ø Key Stage 2 Pantomime – ‘Cinderella’ at Waterfront Hall
- Ø ETI Inspection
- Ø Credit Union Quiz
- Ø Jones Five A Side Competition
- Ø Special Assembly to celebrate Armagh Minors winning All Ireland
- Ø Sure Start Speech & Language Sessions – Nursery
- Ø P7 Transfer Interviews
- Ø Road Safety Talk – Nursery
- Ø Soccer Match v Tandragee PS
- Ø SCRCP Trips to An Creagan Visitor’s Centre – Omagh – P6 & P7
- Ø Shannaghmore Information Evening for Parents
- Ø Transfer Reviews
- Ø Library Visit to Nursery – Treasure Chests
- Ø Launch of Romanian Charity Appeal
- Ø P4 First Communion Mass – St. John’s Church
- Ø P6 ‘Bee Safe’ Event
- Ø Mullen Cup Soccer Match v Millington PS
- Ø Dentist Visit to LSC
- Ø P7 Shannaghmore Residential
- Ø World Book Day
- Ø Credit Union Quiz Round Two
- Ø Extended Schools Drama Performance – P6 & P7
- Ø Irish Dancers to Ashgrove Over 50s Club
- Ø No Smoking Day
- Ø Gaelic Blitz
- Ø Jo Jingles in Nursery & LSC
- Ø P7 Confirmation Mass – St. John’s Church
- Ø Parent/Teacher Meetings
- Ø Nursery End of Term Trip to Peter Pan’s Adventure Land
- Ø P4 First Confession – St. John’s

Summer Term

- Ø PSNI Safety Talk to P3 – P7
- Ø Class/Group Photographs
- Ø Ballyclare Dancing Festival
- Ø Assessment Week
- Ø P7 ‘Love For Life’ Conference

- Ø Belfast Marathon - Mr Hendron & Relay Team
- Ø Nursery SCRP Trips to Parkanaur with Hart Nursery
- Ø P6 Viking Trip – Armagh County Museum
- Ø PSNI CASE programme – P7 Pupils
- Ø School Closure – General Election
- Ø Dentist visit to LSC
- Ø P4 First Communion – St John’s Church
- Ø Soccer Tournament at Brownlow Leisure Centre
- Ø Gaelic Blitz – Ballyhagan PS
- Ø Credit Union Poster Competition Prize Giving
- Ø Whole School Photograph
- Ø Ceremony of Light – St. John’s Church
- Ø ‘Walk To School’ Week
- Ø School Nurse – Medicals
- Ø P6 Viking Day
- Ø P6 & P7 Smoking Presentation
- Ø ‘Jo Jingles’ in Nursery and LSC
- Ø Copper Collection for Romanian Orphanage
- Ø P7 Confirmation at St. John’s Church
- Ø Show – ‘Big Bully’ by Venture Productions
- Ø Nursery Trip to Edenvilla Park
- Ø Healthy Eating Talk – Ulster Cancer Foundation – P1 & P2
- Ø Brownlow Cup Soccer Tournament
- Ø P1 Induction Meeting
- Ø Ballyoran & PIPs Gaelic Blitz – Tir Nan Og
- Ø Sports Day
- Ø P7 Cycling Proficiency Test
- Ø P7 Transition Talk by EWO
- Ø Nursery Induction Evening
- Ø P7 Leavers Photograph
- Ø P6 & P7 Mini Swimming Gala - Cascades
- Ø Fire and Rescue Service visit Nursery
- Ø Sports Day Medal Presentations
- Ø Annual Irish Dancing Festival
- Ø Reward Trip to Ski Slope – Cluster Drama & Credit Union Quiz Team
- Ø Annual Prize Day
- Ø Annual Reports issued
- Ø End of Term Class Trips
- Ø Class Changes
- Ø Nursery Graduation
- Ø P7 Talent Show
- Ø Special Assembly for Leaving Staff
- Ø P7 Puberty Talk from School Nurse
- Ø Presentation of CASE Certificates to P7 by PSNI
- Ø Cheque for £1258 presented to Southern Area Hospice from Belfast Marathon Appeal
- Ø Key Stage 2 End of Term Disco

STAFF DEVELOPMENT

Use of Baker Days & School Development Days 2009-2010

Date	Type of Day	Inset	Venue
25/08/09	Baker Day	Classroom Preparation Staff Meeting	In School
26/08/09	Baker Day	Thinking Skills & Personal Capabilities	In School
27/08/09	Baker Day	ICT	Clounagh Centre
28/08/09	Baker Day	Classroom Preparation	In School
02/11/09	School Development Day	Numeracy: RAIN	In School
03/11/09	School Development Day	School Improvement 'What Does It Look Like When It's Good' 'Every School A Good School' Policy	In School
04/11/09	Twilight Session (In lieu of Baker Day)	Literacy - Linguistic Phonics	In School
25/11/10	Twilight Session (In lieu of Baker Day)	Art and Design	In School
21/12/09	School Development Day	Literacy – Linguistic Phonics	In School
22/12/09	School Development Day	Self Evaluation	In School
17/02/10	School Development Day	Self Evaluation	In School

Staff were involved in the following training and development during the 2009-2010 school year. A more specific list of which members of staff were involved in training is kept by staff members and the Principal:

- Ø Literacy
 - § Linguistic Phonics
 - § Hi Five Literacy Project
 - § Reading Partnership
 - § Running Records
 - § Reading Recovery Strategies
 - § Guided Reading
 - § Raising Standards
- Ø Numeracy
 - § RAIN – Processes
 - § Co-ordinators
 - § Developing Numeracy Using Interactive Whiteboards
 - § Numeracy Catch Up
 - § Raising Standards
- Ø Thinking Skills & Personal Capabilities
- Ø ICT
 - § 5 Es
 - § Co-ordinators
 - § ICT Accreditation
- Ø SEN
 - § Annual Review Training
 - § SENCO
 - § The Way Forward – SEN/Inclusion
 - § Good Practice Guidelines
 - § LSC Cluster
 - § SEN Clusters – ASD, Play, Behaviour Support, Inclusion and Diversity
 - § Communication
 - § LSC Principals
- Ø Use of Data
- Ø Inclusion & Diversity - CEFR
- Ø PDMU
- Ø PE
- Ø Revised Curriculum
- Ø Nursery Development
- Ø Leading Learning
- Ø Year 2 Principals
- Ø First Time Vice Principals
- Ø Primary Leadership Team Development Programme
- Ø Every School A Good School Policy
- Ø Self Evaluation
- Ø School Improvement
- Ø Working with the Media
- Ø Foundation Stage Play
- Ø Key Stage One Activity Based Play
- Ø InCAS & Annual Reports – A Management Perspective

- Ø C2K
 - § E Schools Overview
 - § Statistical Returns
 - § Analysing Data
- Ø Parent/Teacher Meetings
- Ø Drama
- Ø Basic Nutritional Awareness
- Ø CIEH Food Hygiene Level 2 Training
- Ø Art & Design
- Ø First Aid
- Ø Learning and Teaching
- Ø Child Protection
- Ø Action Planning
- Ø Assessment
- Ø Annual Reports

PRSD

All teaching staff completed a cycle of PRSD which is the current model of Continued Professional Development in schools. Staff set three objectives for the year as part of this.

Policy

A new Staff Development Policy was drawn up.

The Curriculum

Under the Education Reform Order, the responsibility of the Governors for the curriculum, ie. what is taught in school, has been increased. The Governors' control of the curriculum is, however, more apparent than real as much of what is taught has now been determined by law in the form of the Northern Ireland Curriculum. Generally the day-to-day organisation of the curriculum remains the Principal's responsibility.

A broad and balanced learning experience is provided for all pupils attending Ballyoran Primary School. This has been achieved through the efforts of the Principal, Vice Principal, Senior Management Team, Subject Co-ordinators and Teachers spending many hours in discussion and planning to produce Policies and Schemes for use in the classroom and ensuring that classroom practice gives pupils the best learning opportunities possible.

The Curriculum Development Programme involved In-service Training, both inside and outside school on Baker Days, School Development Days and Directed Time throughout the year. The Programme involved all members of Staff working individually, in year groups, in key stage groups or as a whole staff team as appropriate and was supported by SELB Advisers and other outside agencies.

A major part of Curriculum Development this year was the continued implementation of the Revised Northern Ireland Curriculum which is now the Northern Ireland Curriculum and is statutory in every classroom.

The aim of the Northern Ireland Curriculum is 'to empower young people to achieve their potential and to make informed and responsible decisions throughout their lives.' It has three objectives:

1. To develop the young person as an individual
2. To develop the young person as a contributor to society
3. To develop the young person as a contributor to the economy and environment

There has been a major shift from content to skills within the Curriculum. The Whole Curriculum Skills and Capabilities which should underpin all teaching and learning are Communication, Using Mathematics and ICT, as well as Thinking Skills and Personal Capabilities.

There are seven Areas of Learning:

1. Language & Literacy
2. Mathematics & Numeracy
3. The World Around Us
4. The Arts
5. Personal Development and Mutual Understanding
6. Physical Education
7. Religious Education

The major focus in our curricular development centred on Literacy and Numeracy, in particular raising standards in both areas of learning.

Literacy

In Literacy the focus was on Spelling, targeted through Linguistic Phonics.

The 'Hi Five' Literacy Project continued, funded under Neighbourhood Renewal by the Department of Social Development. This involved target groups of three pupils receiving extra support for a ten week period with Mrs Weir. The outcomes from this support were very encouraging with many of the pupils showing improvements at the end of the ten week block.

A Reading Partnership Programme was set up with Mrs Huddleson and Mrs Glavin working with individual pupils from P3 and P4.

Mrs O'Hanlon took on the role of Literacy Co-ordinator for the whole school.

Numeracy

In Numeracy the focus was on Processes and Problem Solving which were targeted through the SELB's 'Raising Achievement in Numeracy' (RAIN) Programme.

Two teachers – Mrs Mulholland and Mrs Barkley received training in Numeracy Catch Up.

Mrs Brown was appointed Numeracy Co-ordinator.

ICT

The focus was in using ICT across the Curriculum. Staff continued to develop the use of ICT, making use of a variety of resources available online and on the C2K Managed Network System.

Pupils from P4 and P7 participated in the CCEA ICT Accreditation Scheme and achieved Level 2 and Level 4 respectively.

The school's ICT and Internet Safety Policies were reviewed.

Around 9,000 Tesco Vouchers were collected and counted by P5 pupils. These enabled us to obtain a digital camera and 2 Pro-Bots for Numeracy activities.

Mrs McCreesh-West took on the role of ICT Co-ordinator.

PDMU

A new PDMU scheme and progression was put in place. This improvement was led by Miss Sweeney, PDMU Co-ordinator.

The Arts

In Art & Design Mrs Barkley (Art and Design Co-ordinator) worked with P5 and P7 in implementing new Art Planners and all teachers received training in basic drawing techniques and gallery sessions during a Twilight Session.

In Music Mrs McCreesh-West distributed Music Schemes to each year group and teachers began using these in their Music lessons.

PE

SELB CASS PE Advisor Emer Mc Grath visited the school in November 2009 to demonstrate Fundamental Movement Skills using a programme of in class support. A new PE Scheme for P1-P7 was also put in place.

Thinking Skills and Personal Capabilities

Staff focused on TSPC during the 2009-2010 school year, ensuring these were infused through all the areas of learning.

Aspects of these areas featured in teachers' professional development through the Performance Review and Staff Development (PRSD) Scheme.

Nursery

'A safe, happy and stimulating learning environment, where children and adults feel of value.'

The school has two classes within the Nursery Unit, each class has 26 children, a teacher and a classroom assistant.

In Ballyoran Nursery, staff plan the indoor and outdoor curriculum to develop the children's six areas of learning:

1. Personal, Social and Emotional Development
2. Language Development
3. Physical Development and Movement
4. The Arts
5. Early Mathematical Development
6. The World Around Us

The Nursery builds the bridge between the parent, dependence of the toddler and the relative independence of the primary child.

We have a well equipped outdoor play area which includes towers, slides, see-saws, a playhouse, chalkboards and a beautiful willow structure.

The following Nursery development took place during the 2009-2010 school year:

- Review of Nursery Policies
- Review of Nursery Planning
- Review of Classroom Management
- Review of Communication with Parents
- Implementation of recommendations from Health and Safety Inspection
- Further Resourcing of Nursery
- Improving integration with Primary School

The Nursery continued to be supported by SELB CASS and staff are particularly grateful to Mrs Margaret Hyde for her continued support and guidance.

Special Educational Needs

Miss Daly in her role as SENCO continued to work on and further develop the provision of SEN throughout the school year 2009 -2010. The SEN Action Plan was put in place in September 2009 and outlined the intended developments for the year ahead. In June 2010, Miss Daly evaluated the Action Plan and celebrated the success of this with the staff and SMT.

Developments within SEN for the year 2009 -2010 have been included below.

Greater Parental Involvement in Setting and Reviewing Targets

Parental involvement was discussed and agreed with all staff at a staff meeting.

In relation to Individual Education Plans (IEP), teachers gave all parents of children with SEN the opportunity to discuss each IEP or a copy of the IEP was sent home in a sealed envelope. The first Individual Education Plan of the school year was discussed at Parent/Teacher meetings in October.

All Individual Education Plan Reviews were signed by parents for this school year. Teachers invited parents into school to discuss their child's progress/achievements in meeting the targets outlined in the Individual Education Plan. Parents were asked to sign the Review at this stage. If a parent decided not to avail of this meeting; teachers sent home the completed Review in a sealed envelope with a note asking the parent to read, sign and return.

Parents agreed and signed up to support their child in Intensive Support lessons. Parents of children who attended Intensive Support lessons received targets and predictions of progress at the beginning of the programme. At the end of the programme parents and class teachers received comparable scores of before and after. Also, parents and class teachers received strategies to aid future progress in the discontinuing report. Mrs Barkley and Mrs Garvey invited parents into school to discuss the final report. Parent, class teacher and Intensive Support teacher all signed the report. If parents were not available to come into school, Intensive teachers sent the completed report home in a sealed envelope with a note asking the parent to read, sign and return a copy to school.

As stated in SEN policy SENCO was and continues to be available for parents to discuss issues or concerns between 2-3pm daily.

SEN Policy

Miss Daly compiled a new SEN Policy which was agreed by staff and distributed.

Monitoring of Individual Education Plans agreed

Every teacher maintained an IEP file with copies of Individual Education Plans, Reviews of Individual Education Plans and a sample of work from each child which related to the targets outlined on the child's IEP. Most teachers used monitoring sheets to monitor behaviour targets. Each teacher retained their IEP file for that year and verbally passed on information to the next teacher. The percentage of children achieving, sustaining, targets requiring fine tuning or major review of target was monitored each term by Mrs Barkley (Assistant SENCO).

'Good Practice Guidelines for Schools to meet the SEN of pupils at the school based stages of the Code of Practice' was shared with staff

Miss Daly and Mrs Barkley attended a briefing session in September 2009 led by the SELB SEN Team on promoting Good Practice Guidelines. On 12th October 2009 Miss Daly led a staff meeting based on current SEN issues and promoting the Good Practice Guidelines as advised by SELB SEN Team. Each teacher was given a copy of the Good Practice Guidelines. We collaboratively spent time discussing and looking at the main categories of SEN and the strategies outlined in the guidelines. The importance of implementing these strategies and making reasonable adjustments was promoted and encouraged in meeting the needs of children with SEN. Prior to the Inspection in January 2010 Miss Daly re-visited and encouraged the use of the guidelines in meeting the needs of children with SEN.

Intensive Support

Intensive Support was very successful during the academic year 2009-2010. Available data was used as an effective means of selecting children alongside teacher judgement. Under achievers and low achievers were identified which proved to be very useful. A timeframe for support was set up with specific SMART targets in place for each child/group which proved beneficial for all involved. Recording progress was time consuming for the teachers although it was worthwhile. Progress reports highlighted the success of each programme delivered by both teachers. ETI commented on the teaching within Intensive Support as 'consistently good' which was encouraging for both teachers and the wider school community. Parents were very pleased with the progress and have shown an interest in the work that is being done within Intensive Support. ETI also commented on the pleasing progress which the children who attend Intensive Support make. Planning, teaching, monitoring and the evaluation of Intensive Support teaching has been thorough, focused and valuable. Miss Daly supported Mrs Barkley and Mrs Garvey throughout the school year.

Assessment and Reporting

Miss Daly in her role as Assessment Co-ordinator continued to work on and further develop the effective use of outcomes from Assessment throughout the school year 2009-2010. The Assessment Action Plan was put in place in September 2009 and outlined the intended developments for the year ahead. In June 2010, Miss Daly evaluated the Action Plan and celebrated the success of this with the staff and SMT.

Developments within the area of Assessment have been outlined below:

Assessment Co-ordinator shared data from standardised tests with SMT, Literacy & Numeracy Co-ordinators and all Teachers

In September Miss Daly led a staff meeting based on 'The Way Forward' in terms of the effective use of data. Miss Daly compiled a PowerPoint with all available data from June 2009. Collectively staff looked at the data and identified overall trends and patterns. Each teacher received a folder containing all available data for their current class.

Comparison of IQ Test Scores with Standardised Scores in Literacy & Numeracy was used as a means of identifying high achieving pupils, average achieving pupils, under achieving pupils and low achieving pupils

Comparisons were completed for every child from P4 to P7 and high achievers, average achievers, underachievers and low achievers were identified. Principal, SMT, Literacy and Numeracy Co-ordinators and class Teachers all received this information. This information was used by class teachers, SENCO and Intensive Support teachers.

Arrangements for reporting outcomes from InCAS to parents were agreed with teachers and an agreement was reached as what to do with these outcomes

Reporting outcomes using Pupil Progress Report was agreed and took place in October 2009. Parents received a copy of the Progress Report and each teacher filed a copy of this report in pupils' individual folders.

Outcomes from InCAS assessments were given to each teacher and some teachers have used this information for ability grouping.

SENCO used information from InCAS assessments in Stage 3 and Stage 4 referral forms.

Assessment Co-ordinator entered outcomes from InCAS assessments into Assessment Manager alongside outcomes from standardised assessments.

Assessment Policy

Miss Daly compiled a new Assessment Policy which was agreed by staff and distributed.

2009/2010 Statutory End of Key Stage Assessment Results

LEVELS AT END OF KEY STAGE 1

ENGLISH

Percentage of pupils in the final year of Key Stage 1 (P4)		
	Level 2	Level 3
Ballyoran Summary	65	30
N. Ireland Summary	52.62	41.22

MATHEMATICS

Percentage of pupils in the final year of Key Stage 1 (P4)		
	Level 2	Level 3
Ballyoran Summary	55	40
N. Ireland Summary	47.28	47.24

LEVELS AT END OF KEY STAGE 2

ENGLISH

Percentage of pupils in the final year of Key Stage 2 (P7)			
	Level 3	Level 4	Level 5
Ballyoran Summary	21.88	53.13	25
N. Ireland Summary	16.24	49.95	30.55

MATHEMATICS

Percentage of pupils in the final year of Key Stage 2 (P7)			
	Level 3	Level 4	Level 5
Ballyoran Summary	9.38	59.38	31.25
N. Ireland Summary	15.60	40.17	41.29

Ethos/Pastoral Care

During the 2009-2010 the following developments took place:

- New School Uniform
- New PE Uniform
- New procedure for passing on Pastoral Care information established
- Pastoral Care/Child Protection Team established
- Staff Mini Health Checks
- New Visitor Access system put in place
- Pastoral Care Policy reviewed
- Staff Welfare Policy put in place
- Drugs Education Policy put in place
- Healthy Living Policy put in place
- Complaints Policy put in place
- Relationships and Sexuality Education Policy put in place
- Medication Policy put in place
- Internet Safety Policy put in place
- Intimate Care Policy put in place
- Reasonable Force and Safe Handling Policy put in place
- Mrs Stewart trained as a Designated First Aider for the Nursery, bringing the total number of trained staff to five.
- Three new water coolers installed for staff and pupils

ETI Inspection

Ballyoran Primary School was inspected by the Education and Training Inspectorate in January 2010. The Focused Inspection lasted for three days and the Report can be viewed on the ETI website: www.etini.gov.uk

The conclusion of the Report stated:

The strengths of the school include:

- the confident, well behaved and courteous children;
- the very good pastoral care provision which is characterised by the good working relationships at all levels, the effective programmes for promoting the children's personal, social and emotional development;
- the good provision for the children in the Learning Support Unit and intensive support classes, and the good progress which they make in their learning;
- the good quality of the provision in the Nursery Unit;
- the hard-working teaching and support staff who have responded positively to the recent developments to promote improvement; and

- the very good leadership shown by the Principal and Vice-principal.

There is much to be proud of in this Report which recognised all that is good about our school.

The Report, however, did highlight areas for improvement, which include:

- the children's standards and achievements in literacy and numeracy; and
- the quality of the teaching, to ensure it is more sharply focused on the children's learning and more closely matched to their needs and abilities.

This post Inspection improvement was our major focus from January to September 2010 with the following four areas highlighted as our main areas for improvement:

1. Literacy
2. Numeracy
3. Play
4. Attendance

Post Inspection Action Plans were drawn up for each of these four areas and have been accepted by ETI and DE as being very appropriate to bring about the required improvement.

Enrolment

Enrolment at 30th June

Nursery	Primary	LSC	Total
51	175	8	234

Attendance

Unfortunately the annual attendance percentage for 2009-2010 decreased for the first time in three years. This is disappointing and was highlighted in the Inspection Report. The school recognises that attendance is closely linked to pupil attainment and therefore has placed this as a priority for improvement.

Average Attendance % for 2009 - 2010 90.1%

Punctuality

Punctuality has continued to improve during the last school year and we commend parents and pupils for this. There are however still a tiny minority of pupils whose punctuality needs to improve.

Partnership with Parents

Links between the school and parents which are vital, continued to be fostered and encouraged in various ways during the 2009/2010 year.

All new pupils and their parents received a new School Prospectus and a new Information Booklet for Parents.

Nursery and P1 parents were given an opportunity to visit the school prior to admission in order to meet their respective teachers and view classrooms at Induction Evenings held in June.

All parents were kept up to date with happenings in school through monthly News Sheets sent out by the Principal.

Other Information Sheets and Permission Notices were issued regularly as and when required.

Additional Parents' Meetings – P7 Shannaghmore Residential

Parents were invited in for a Coffee Morning, Christmas Concert, Refreshments after First Communion, Dancing Festival, Sports Day and Prize Day.

A Parents' Questionnaire was sent out in December 2009 dealing with all aspects of school life and the feedback from this was very positive.

Formal Parent/Teacher Meetings were held in October and March.

A written Annual Report was issued in June.

We continue to operate an 'Open Door Policy' whereby parents can come to the school or telephone and make an appointment to speak to the Principal or class teacher at any time

The school website www.ballyoranps.com was further developed and used as a valuable tool to communicate with parents.

The Board of Governors, Principal and staff would like to take this opportunity of thanking all parents for the valuable contribution that they made in supporting their child's education during the 2009-2010 school year

Community Links

At Ballyoran Primary School we believe that the link with the local community is vital. This relationship is a two way process, the school reaches into the community and the community is welcomed into school. The following are some of our community links from last year:

- Pupils had opportunities to take part in a wide variety of educational trips to local facilities eg Tannaghmore Gardens
- Regular use of community facilities eg Cascades Swimming Pool
- Represented on the Local Neighbourhood Renewal Committee
- Supported the local Community Association – Drumcree Community Trust as part of their Summer Programme through use of facilities
- Linked with other local Primary and Secondary schools through an Extended Schools’ Cluster
- Part of the Schools’ Community Relations Project (SCRP) which provides a cross-community link with The Hart Memorial Primary School and Bocombra Primary School
- Links with local Tir Na Og GFC who provide coaching for pupils in Gaelic games
- Strong links with local PSNI Community Affairs team who came into school on numerous occasions to speak to pupils eg. Firework Safety, P7 CASE Programme
- Use of Website – www.ballyoranps.com
- Use of local press – Portadown Times to promote the school
- The Choir and Recorder group sang at Rushmere Shopping Centre, Tesco, Meadows and Lisniskey Care Home at Christmas.
- Strong links with local church in particular with reference to First Communion and Confirmation
- Links with other local agencies: EWO, Social Services, School Nurses, Council etc.
- Competitions eg. Credit Union
- The Nursery continued its strong links with the local Sure Start team who came in to do Speech and Language sessions and ‘Jo Jingles.’
- Links with business and enterprise as part of the Young Enterprise Programme P2 – P7

Student Placements

During the year the school welcomed ten students in completing various courses/degrees as well as work experience.

- Ø Three Drumcree College Students on Work Experience
- Ø Two Stranmillis University College Students on School Based Work
- Ø Two Brownlow College Students on Work Experience
- Ø One Portadown College Student on placement
- Ø Two Southern Regional College Students on placements

Charity

The school continued its fundraising for Charity and the Board of Governors would like to thank staff, pupils, parents and friends of the school for their generosity. Mrs Carson took on the role of Charity Co-ordinator and the following charities were supported:

1. Southern Area Hospice	£200	(Coffee Morning)
2. Children In Need	£393.42	(Non Uniform Day)
3. Poppy Appeal	£39.27	(Collection)
4. Haiti Appeal	£340	(Collection)
5. Southern Area Hospice	£1258	(Belfast Marathon Relay)
6. Parish Romanian Orphanage Appeal		(Copper Collection)

Playground Development/Playground Friends

Primary 7 pupils continued to carry out the role of Playground Friends in both the Senior and Junior Playgrounds. Each day at lunchtime, pupils working on a rota basis zoned the playground, set up the activities and supervised them.

Inclusion and Diversity

New-comers continue to settle in the local community and our enrolment includes a significant number of pupils from other countries including Portugal, Lithuania, Poland and India. We are an inclusive school and highly respect the cultural diversity within our school community. The school receives a significant amount of extra funding for its newcomer pupils. Bi-Lingual signs have been placed around the school to make it more welcoming for newcomers and Interpreters are provided for Parent/Teacher Meetings.

A new Welcome Booklet for Newcomers was put in place.

Teachers were trained on using the new CEFR – Common European Framework which is a record of progress for newcomers and is now statutory.

Once again the school celebrated European Day of Languages in September when the whole school focused on the diversity of our pupil base.

Mrs Breen organised a European Food Day for Primary 6 pupils and their parents in the Autumn Term which was very successful.

First Communion and Confirmation

Children follow the 'Alive O' Programme in RE from P1 to P7.

P4 children were again prepared for First Holy Communion. As part of their preparation, the children participated in other celebrations in St. John the Baptist Church, including an Enrolment Ceremony, a Penance themed Mass and First Penance.

P7 children were prepared for Confirmation and also participated in a Commitment Ceremony, a Holy Spirit themed Mass and a Ceremony of Light. Parents also participated in some of these celebrations. Father O'Dwyer visited the pupils on occasions in school and was most welcome. Primary 7 children were also invited to enrol as junior members of the Pioneer Council and had the opportunity to attend a five week GIFT Programme enabling them to meet P7 children from other local schools.

Cross Community Links

The school continued to participate in the Schools' Community Relations Programme (SCRIP) as follows:

The Nursery took part in the Mini-beasts activities programme led by staff from Speedwell Trust, Dungannon with Hart Memorial Nursery.

During the 2009-2010 school year we embarked on a new cross-community partnership with Bocombra Primary School. P7 pupils participated in a four day programme facilitated by An Creagan Visitor Centre in Omagh. Children visited An Creagan twice, and had opportunities to work in each other's school. The P6 pupils participated in a three day School Based programme led by staff from Speedwell Trust and had the opportunity to work in each other's school too.

These programmes provided the pupils with the opportunity to address issues around diversity and inclusion and to consider how people of differing political, religious and cultural traditions can live together in a climate of mutual respect. We believe our community relations work makes a valuable contribution to curriculum provision which is further developed through PDMU.

Sure Start Links

The Nursery continued to foster strong links with the local Blossom Sure Start. Jo-Jingles visited the Nursery and LSC on three occasions. 'The Music and Movement Experience' programme was aimed at developing the children's rhythm.

Speech and Language support was also provided by Sure Start.

Swimming

Swimming instruction was provided for Primary 4, Primary 5, Primary 6 and Primary 7 children throughout the year at Cascades Leisure Centre. It was particularly pleasing to note the progress made by P4 and P5 pupils, many of whom had not attended swimming lessons previously. In June 2010, the school held its own Swimming Gala for P6 and P7 pupils and medals were awarded at the end of year prize giving assembly.

External Coaches In School

Pupils from Key Stage 1 and Key Stage 2 benefited from the skills of a wide variety of coaches who attended the school during the year.

GAA Armagh County Board coach Liam Mc Corry provided Gaelic Football coaching for P6 pupils in September and October of 2009.

GAA Ulster Council coach Kathy Crangle provided Gaelic Football coaching for P2 and P3 pupils throughout the year.

GAA Armagh County Board coach Francie Mc Mullan provided Hurling coaching for P4, P5 and P7 pupils during the year.

Shannaghmore Residential

P7 pupils visited Shannaghmore Outdoor Education Centre from 3rd - 5th March 2010. Pupils took part in a variety of team building outdoor activities including canoeing, wall climbing and adventure walk. The pupils also entertained each other and the teachers with a superb Talent Show on the second night of the residential. On return from Shannaghmore, Conall Kerr, assisted by Conor Kearns, compiled a CD of photographic memories of the residential with accompanying music. This went on sale for £1.50 and raised £72 for Father White's Romanian Appeal.

Extra Curricular Activities

The School continued to provide pupils with a wide variety of activities outside the classroom through a varied programme of extra curricular activities. The programme of extra curricular activities was expanded during the 2009-2010 school year with every teacher taking responsibility for one club.

- Breakfast Club
- P2 and P3 Kids Club
- Boys Gaelic
- Girls Gaelic
- Boys Soccer
- Girls Soccer
- Choir
- Recorder Group
- Irish Dancing
- ICT
- Clay
- Art
- Knitting
- Cookery
- Cycling Proficiency

The Board of Governors wishes to thank all the staff involved in the above activities for their commitment and dedication shown during the 2009-2010 school year.

School Choir/Recorder Group/Instrumental Ensemble

The School Choir and Recorder/Instrumental Ensemble performed Christmas Carols at Tesco, Meadows Shopping Centre, Portadown and at Rushmere Shopping Centre in Craigavon. The Choir and musicians were also invited to perform at Lisnisky Care Home. These events were a great opportunity to establish links with our local community.

The School Choir and Recorder/Instrumental ensemble also performed at our School Christmas Celebration.

In the Summer term the School Choir and Recorder/Instrumental ensemble provided the music for the Liturgy at the Ballyoran Primary School First Holy Communion Mass. They also contributed Liturgical music for the Parish Confirmation Mass which was celebrated by Archbishop Sean Brady for Ballyoran Primary School, St. John's Primary School and Presentation Primary School.

Music Tuition

Music continues to play a significant role in Ballyoran Primary School, with upper strings and woodwind Tutors from the SELB Music service providing pupils with opportunities to play violin and flute. One pupil successfully completed the Grade One Associated Board Violin Exam.

Soccer Club

Primary 5, 6 and 7 boys and girls received coaching in soccer throughout the year from Ambassadors in Sport, under the direction of PE Co-ordinator Mr Hendron. This took place weekly after school. The Ambassadors In Sport team also provided soccer coaching every Wednesday during lunchtime. The school soccer team took part enthusiastically in several tournaments throughout the year including the Mid Ulster League, the Mullen Cup, Jones' Shield 5-a-side and the Brownlow Cup 7-a-side tournament for P6 and under.

Gaelic Club

Gaelic practice took place on alternate Thursdays for boys and girls throughout the year under the direction of Mr Hendron. The core group of pupils who attended regularly showed a pleasing improvement in skills as the year went on. The boy's team took part in a regular series of blitzes throughout the year with four other local schools: Presentation PS, Portadown Integrated PS, St Mary's PS Maghery and St Oliver Plunkett's PS, Ballyhegan. Ballyoran performed extremely well at all of these tournaments with the ethos being very much one of fun and establishing new friendships.

One of our P7 pupils, Aisling Hamill, had the honour of being invited to play at half time in the All Ireland semi final in August of this year at Croke Park in Dublin.

Irish Dancing Club

Again last year many pupils benefited from attending the Irish Folk Dancing After School Club led by Mrs Heaney. P5 – P7 pupils attended Ballyclare Music Festival, Portadown Festival and our own Dancing Festival in School.

Cookery Club

P7 pupils got the opportunity to attend an after school Cookery Club in the Breakfast Club Room. This club was led by Mrs Barkley and Mrs Carson and pupils produced some very appetising food each week.

Cycling Proficiency

The Cycling Proficiency Scheme is an initiative led by the Department of Environment Road Safety Education Officer Service, sponsored by Centra. This scheme was offered to all P7 pupils by Miss Daly as an extra curricular activity in the summer term. Twelve children agreed to participate in the scheme. Five children completed the six week programme and reached the required standard on the day of the test. Each of the five children received a certificate and badge in recognition of their achievement.

ICT Club

P4 and P6 pupils were given the opportunity to go to a weekly ICT Club in the ICT Suite which was taken by Mr Woolsey and Mrs McGinnell.

Clay Making Club

Mrs Walker and Mrs Garvey led the Clay Making Club which was greatly enjoyed by all those pupils who attended.

Art Club

Mrs Barkley and Miss Sweeney provided P7 pupils with an opportunity to attend an Art Club.

Knitting Club

P5 pupils who attended the Knitting Club with Mrs O'Hanlon and Mrs Brown greatly enjoyed knitting patches for a blanket.

Extended Schools

The school again was fortunate to receive money as part of the Department of Education's Extended Schools Programme whereby schools are encouraged to extend their activities beyond the normal school day. The following activities were possible because of this funding:

1. Breakfast Club
2. P2 Kids Club
3. P3 Kids Club
4. Soccer Club
5. Reading Partnership

Competitions

During the 2009-2010 school year pupils took part in the following Art Competitions:

- SELB Christmas Card Competition
- Ballyoran Christmas Card Competition
- Credit Union Poster Competition
- High Street Mall Colouring Competition
- First Trust Colouring Competition
- Livestock and Meat Commission Colouring Competition
- Equality Commission Calendar
- Town Centre Public Art Competition

Healthy Breaks

Ballyoran Primary School is a Health Promoting School and is also a 'Boost Better Breaks' School. We operate a Healthy Breaks Policy whereby pupils are only permitted to bring in fruit and vegetables to eat at break time. This policy has been very successful.

School Leavers

Thirty-five P7 pupils left Ballyoran Primary School on 30th June 2010, transferring to the following schools:

- | | |
|---|-----------|
| 1. Drumcree College | 16 pupils |
| 2. St. Catherines, College | 5 pupils |
| 3. Lismore Comprehensive | 9 pupils |
| 4. Brownlow College | 2 pupils |
| 5. St. Patrick's Grammar School, Armagh | 1 pupil |
| 6. Tandragee Junior High School | 2 pupils |

A major development during the 2009-2010 school year was Ballyoran Primary securing Feeder School status for St. Catherine's College in Armagh. This was a major coup for the school and puts us on an even footing with other local Primary Schools.

Prize Day

Prize Day continues to get bigger and bigger with more awards each year. The Special Guest for the Foundation/Key Stage One event was Mrs Elaine Williamson – SELB Early Years Advisor. Mr Pat Gallagher was the special guest for the Key Stage Two event.

School Finance

LMS Budget - Financial Year: April 2009 – March 2010

With the introduction of Local Management of Schools (LMS) each school receives an annual budget, which is largely based on the number of pupils attending the school. Since April 1992 the LMS budget for Ballyoran Primary School has been fully delegated to the Board of Governors.

Please note that the LMS budget report covers the financial year from April to March as distinct from the academic year from September to June.

1. Total Available Budget	£913,878
2. Expenditure	
Staff	£822,779
Running Costs	£135,767
Total Expenditure	£958,546

School Fund Account: September 2009 – August 2010

1. Opening Balance:	£5,090.80
2. Income:	£9364.77
3. Expenditure:	£11,163.58
3. Closing Balance:	£3,291.99

School Security

DENI 1998 regulations require formal information to be presented regarding school security. Please note the following:

- 1) Visitor access control - during school hours all visitors to school must enter by the front door and report to reception, sign the Visitors' Book and get a Visitors' Pass which must be worn at all times.
- 2) The front doors of the School and the Nursery are protected by electronic access controls.
- 3) A closed circuit television system operates on school premises.
- 2) Secure doors and windows.
- 4) Fire Detection Systems - the school is fitted with a fully functional fire alarm.
- 5) Computer security - information held on computer can only be accessed by using confidential passwords.
- 7) Intruder Alarm - the school is protected by an intruder alarm system.
- 8) Security lights cover the exterior of the building.
- 9) A security fence is in place around the site.

A Security Assessment is carried out annually by the Board of Governors and forwarded to the SELB.

School Premises

The Governors, with the assistance of the SELB Architects and Maintenance Departments continue to upgrade the school building and grounds. Much maintenance work has been completed during the 2009-2010 school year on improving the physical appearance of the school. The Board of Governors view this work as vital for the school's survival:

- New General Office and Principal's Office
- Redecoration of Foyer
- Intensive Support Classroom redecorated
- New Vertical blinds in Library and Computer Suite
- New floor in Key Stage 2 corridor
- Two Door Entry Systems installed
- New Notice Boards in Assembly Hall, Foyer and Nursery
- New external signs
- Two new Interactive Whiteboards installed
- New hand drier in Boys toilets
- New Water Heater in Key Stage 2 block
- Fence raised around Nursery Outdoor Play Area
- New Security fence at front of school

Minor Works

The work to improve office accommodation at the school was completed as part of the SELB Minor Works Programme. The following works are due to be completed under this programme in the near future pending funding:

1. Major Refurbishment of Nursery
2. New toilets in Foundation Stage and Key Stage One

School Closures: 2009 – 2010

September	-----
October	29, 30
November	2, 3
December	21 - 31
January	1, 4, 5
February	15 - 17
March	17 29 - 31
April	1 - 9
May	3, 6, 31
June	-----