



**BALLYORAN PRIMARY SCHOOL**

**BOARD OF GOVERNORS'  
ANNUAL REPORT**

**2013 - 2014**

**Excellence – Creativity – Integrity**

November 2014

Dear Parent/Guardian

As Chairman of the Board of Governors of Ballyoran Primary School it gives me great pleasure to present you with our Annual Report for 2013-2014.

Firstly I want to thank all the staff of Ballyoran Primary School for their hard work, commitment and dedication during the 2013-2014 school year. This year has been another busy year for staff as the school has continued to provide the best possible education for all its pupils in a happy, safe and secure environment. It has also been a very special year in the life of our school as we celebrated our 40<sup>th</sup> Anniversary. A very successful programme of events was organised to celebrate this milestone. These events have left us all with very happy memories as we look back over the first 40 years of Ballyoran's journey and look forward to the next 40 years.

Next, I want to thank parents and guardians for their support throughout the year which is vital in your child's educational development and without which the school could not function effectively.

Thanks must also go to the pupils, without whom there would not be a Ballyoran Primary School, for all that they contributed in making 2013-2014 a most enjoyable and memorable year.

The year 2013-2014 also saw the reconstitution of our Board of Governors with a new Board being set up to cover the period 2014-2018. This means that there are some changes to our Board.

Mrs Faith McKinney has retired as a Governor after 13 years of faithful and dedicated service to Ballyoran Primary School and I would also like to place on record my thanks to her. Members of the Board of Governors are very grateful to Mrs McKinney for her commitment to the school over these years and wish her a long and happy retirement. Mrs Enid Jennett has replaced Mrs McKinney as a Transferor Representative.

Mr Eamonn Fleming was appointed Chairperson of the newly reconstituted Board. This means that this will be the last Board of Governors' Annual Report that I will write the foreword for. It has been a great privilege to be Chairperson of the Board of Governors of Ballyoran Primary School for these past 13 years and I am very proud of what we have achieved together. I wish my successor Mr Fleming well in his new role and have no doubt that he will do an excellent job in steering the school through the years ahead.

I would like to thank all members of the Board of Governors who have faithfully served the school over this past year. Being a school Governor in this day and age is an important yet challenging role and it must be recognised that it is a voluntary role. I would particularly like to thank all members, present and past, for the support that they have given to me as Chairperson over these past 13 years.

Finally I would like to place on record my thanks to the Principal, Mr Woolsey for his sound leadership over these past 6 years and in particular the support that he has given me as Chairperson of the Board of Governors.

Detailed as this report is, it can only give you a brief insight into the many varied aspects of school life during the 2013-2014 year. Should any parents/guardians need clarification on any aspect of this Report, I would ask you to forward your request in writing to the Secretary of the Board of Governors, Mr Woolsey.

Yours faithfully

JNT Campbell  
Chairman of the Board of Governors 2013-2014

## **Ballyoran Primary School Board of Governors: 2013-2014**

### **Transferor Representatives**

Rev Canon Jim Campbell (Chairman)  
Mrs Faith McKinney  
Rev Christina Bradley  
Mrs Hazel Loney

### **SELB Representatives**

Mr Eamonn Fleming (Vice Chairman)  
Mrs Jackie McKeown

### **Parent Representatives**

Mr Kevin O'Connor  
Mrs Catherine Dunbar

### **Teacher Representative**

Mrs Aine McCreesh-West

### **Secretary**

Mr Richard Woolsey (non-voting Member)

The Principal would like to thank members of the Board of Governors for their time, dedication and commitment given voluntarily to the school and their wise counsel and support given to him during the 2013-2014 school year.

He would also like to add his thanks to that of the Chairperson to Mrs McKinney for her faithful and dedicated service to Ballyoran Primary School as a school Governor over these past 13 years and wish her well for the future.

## **Responsibilities of the Board of Governors**

The main responsibilities of the Board of Governors are:

- The implementation, delivery and oversight of the curriculum.
- The management and control of the allocated budget.
- The provision of information for parents.
- The recruitment and selection of staff.
- The maintenance of the premises (Shared responsibility with SELB).
- The Admissions Policy.
- The fostering of links with the local community and pursuing the objectives of Mutual Understanding.

The Board of Governors is ultimately responsible for the overall management of the school. It is required to meet a minimum of 3 times during the year, but during the 2013-2014 school year it met 18 times either as a full board or sub committee. The dates of the meetings were as follows:

### **Full Board:**

26<sup>th</sup> September 2013  
24<sup>th</sup> October 2013  
28<sup>th</sup> November 2013  
30<sup>th</sup> January 2014  
27<sup>th</sup> February 2014  
27<sup>th</sup> March 2014  
22<sup>nd</sup> May 2014  
12<sup>th</sup> June 2014

### **Salary Committee:**

24<sup>th</sup> October 2013  
12<sup>th</sup> June 2014

### **Staffing Committee:**

16<sup>th</sup> September 2013  
3<sup>rd</sup> October 2013  
22<sup>nd</sup> November 2013  
28<sup>th</sup> November 2013  
22<sup>nd</sup> May 2014  
9<sup>th</sup> June 2014  
12<sup>th</sup> June 2014

### **PRSD Review Meeting:**

12<sup>th</sup> June 2014

## School Staff 2013-2014

### Teaching Staff

<b>Member of Staff</b>	<b>Class/Responsibility</b>
Mr R Woolsey	Principal
Mrs R McGuire	Vice Principal
Mrs F Mulholland	Nursery 1, Nursery Co-ordinator
Mrs J Carson	Nursery 2 (Job Share), Charity Co-ordinator
Mrs K Wells	Nursery 2 (Job Share)
Mrs E Mackle	Yr 1, Foundation Stage Co-ordinator, RE Co-ordinator
Miss A Turkington/Biggerstaff	Yr 2, ICT Co-ordinator
Mrs B McGinnell	Yr 2, PDMU Co-ordinator, Teacher Tutor
Mrs H McGibbon	Yr 3, Inclusion & Diversity Co-ordinator
Mrs A McCreesh-West	Yr 4, Key Stage 1 Co-ordinator, Music Co-ordinator
Mrs R McGuire	Yr 5 (until October 2013), Key Stage 2 Co-ordinator, SENCO, Literacy Co-ordinator, Designated Teacher
Mr A Skeffington	Yr 5 (from October 2013)
Mrs S Brown	Yr 6 (Job Share), Numeracy Co-ordinator
Mrs L Walker	Yr 5/6 (Job Share), World Around Us Co-ordinator
Mrs B Heaney	Yr 7 (Job Share), Drama Co-ordinator, Library Co-ordinator, Deputy Designated Teacher
Mrs C Russell	Yr 7 (Job Share)
Mr R Hendron	LSC, PE Co-ordinator, SEN Team
Mrs K Barkley	Intensive Support Teacher, Assessment Co-ordinator, Art & Design Co-ordinator, SEN Team

The school was very fortunate in the 2013-2014 school year to be included the First and Deputy First Minister's Signature Project. This has involved the school being allocated funding to employ a newly qualified teacher for two years, to allow the secondment of a permanent member of staff to support Key Stage 2 pupils with Literacy and Numeracy. Miss McGibbon was appointed to the school in October 2013 and Mrs McGuire and Mrs Walker were seconded to the new support role.

### Auxiliary Staff

Mrs H Stewart	Nursery Assistant
Mrs G Good	Nursery Assistant
Miss J Carson	Yr 1 Classroom Assistant
Mrs S Glavin	Yr 2 Classroom Assistant
Mrs J Huddleson	SEN Classroom Assistant
Mrs J Donnelly	SEN Classroom Assistant
Mrs M Bell	SEN Classroom Assistant
Miss N Calvert	SEN Classroom Assistant

Miss A Dixon  
Mrs S Daly  
Mrs N Fusco  
Mrs L Molloy  
Mrs J Breen

SEN Classroom Assistant  
SEN Classroom Assistant  
SEN Classroom Assistant  
SEN Classroom Assistant  
SEN Classroom Assistant

Mrs R Tedford  
Mrs T Milligan

Secretary – Executive Officer  
Clerical Officer

### **Ancillary Staff**

Mr P Creaney

Building Supervisor

Mrs C McShane  
Miss S Henderson  
Miss J Davis  
Mrs M O'Connor  
Mrs D Larkin

Cleaner  
Cleaner  
Cleaner  
Cleaner  
Cleaner

Mrs D Larkin  
Mrs M Cusack  
Mrs L Larkin  
Mrs J Breen

Lunchtime Supervisory Assistant  
Lunchtime Supervisory Assistant  
Lunchtime Supervisory Assistant  
Lunchtime Supervisory Assistant

### **School Meals Kitchen Staff**

Mrs D Campbell  
Mrs E Murphy  
Mrs H Culbert  
Mrs D Rowney

Unit Catering Supervisor  
Cook  
Catering Assistant  
Catering Assistant

Miss Turkington became Mrs Biggerstaff during the 2013-2014 school year after her wedding in April 2014. We congratulate her and wish her every happiness for the future.

### **Thanks**

**The Board of Governors would like to thank the Principal and all the Staff for their hard work and dedication during the 2013-2014 year. They appreciate the efforts of the entire staff who contribute so effectively to the smooth running of a happy school.**

## **Vision, Aims and Mission Statement**

### **Mission Statement**

Excellence, Creativity, Integrity

### **Vision for the School**

**The Vision of the school was reviewed during 2013-2014 and the new Vision is as follows:**

As a welcoming Inclusive School we aim to provide a safe, happy, caring and stimulating learning environment which will enable each child to develop to his or her full potential - academically, socially, emotionally, physically and spiritually, in preparation for becoming responsible citizens.

We celebrate each person as an individual and as a valued member of our school and wider community.

In an atmosphere of tolerance and trust, we actively encourage respect, self-worth, independence, team spirit, imagination, creativity and fun.

### **Aims**

- 1) To fulfil the school vision by developing each child as:
  - an individual
  - a contributor to society
  - a contributor to the economy and environment.
  
- 2) To develop in each child the following skills –
  - Communication
  - Using Mathematics
  - Using ICT
  - Thinking skills
  - Managing information, problem solving and decision-making
  - Being creative, working with others and self management.
  
- 3) To foster the following attitudes and values –
  - Personal responsibility
  - Self-confidence
  - Tolerance and respect for others
  - Commitment, determination and resourcefulness
  - Community spirit
  - Integrity

- Independence
- Openness to new ideas.

Ultimately to provide stimulating, relevant and enriching learning experiences with equality of access for each child so that they may develop an enthusiasm for learning as a lifelong process.

## 2013-2014 Calendar of Events

Many events, interwoven through the Curriculum, reflect the variety of activities the pupils experienced throughout the school year. It should be noted that the list below is not exhaustive.

### Autumn Term

- Swimming: Years 4 – 7
- Polish Lessons: Years 1 – 4
- Year 5 & 6 Home Economics/Science Lessons at Drumcree College
- European Day of Languages
- Gaelic Coaching
- Year 7 Victorian Farmer Talk
- Hospice Coffee Morning
- Year 6 & 7 Childline Assembly and Workshops
- Book Fair
- Soccer Festival
- Parents & Friends Meetings
- Pupil Council Meetings
- PSNI and Fire and Rescue Service Firework Safety Talk
- Parent/Teacher Meetings
- Anti-Slavery Day Assembly
- School and SELB Christmas Card Competitions
- Credit Union Poster Competition
- Road Safety Show
- Year 1 Apple Week trip to Navan Centre
- Year 3 Gaelic Tournament
- Year 2 Young Enterprise
- Non Uniform Day
- Year 4 Art Workshop – Armagh County Museum
- Year 7 Day at Brownlow College
- Individual and Family Photographs
- Year 5 Art Workshop – Armagh County Museum
- PSNI Car to Year 2
- Year 2 Young Enterprise
- Anti-Bullying Week
- Switch Off Fortnight
- Shoe Box Appeal
- Year 1 Visit to Tesco
- Year 2 Visit to Fire Station
- Year 2 Ambulance Visit
- Year 6 Flu Vaccinations
- Nursery Extended Schools Workshop – ‘Santa’s Little Helpers’
- West Midland Theatre Company Show – ‘George and the Dragon’
- Jo Jingles in Nursery
- Years 4 – 7 Christmas Pantomime - Market Place Theatre, Armagh

- Dental Visit to LSC
- Parents & Friends Christmas Fair
- Year 7- St Catherine's College Play
- Year 1 – 3 Trip to Lisburn Linen Centre
- Canteen Christmas Dinner – pupils and staff
- Choir sang at Craigavon Area Hospital Cardiac Association Christmas Draw
- Christmas Concert
- Christmas Disco
- Christmas Musical Treat with South Ulster Community Band
- Choir and Instrumental Ensemble to Tesco Craigavon, Tesco Meadows and Rosemount Care Home
- Christmas Post
- Parents & Friends Christmas Parties

### **Spring Term**

- Transfer Talks and Open Days/Nights
- Years 6 & 7 Alcohol & Drugs Workshops
- Swimming – Years 4 - 7
- Year 7 trip to Stormont
- Action MS Presentation at Ramada Hotel, Belfast
- Pupil Council Meetings
- Parents & Friends Meetings
- Nursery CRED link with Hart Memorial
- Year 4 Gaelic Tournament
- Soccer Match v Bleary
- Scouts visit Assembly
- Year 5 Young Enterprise
- Gaelic Match v Presentation
- Gaelic Coaching
- Jones 5 A side tournament
- Non Uniform Day – Africa Missions Trip
- Credit Union Quiz
- Diocesan RE Visit
- Internet Safety Day
- Year 5 Art Workshop – Armagh County Museum
- Year 7 Service of Light
- Non Uniform Day – Wear Red
- Year 4 Show – 'Nivelli's War'
- Parents Meeting to elect new Parent Governors
- Fair Trade Assembly
- Gaelic Match – Ireland v Portugal
- Liz Weir, Storyteller in school
- Nursery visit to Portadown Library
- World Book Day

- Visit of Armagh Rhymers
- International School Meals Day
- Confirmation
- Year 4 & 6 Young Enterprise
- St Patrick's Day Celebration & Dancing Festival
- Pupil Council visit Craigavon Civic Centre
- Class and Group Photographs
- Book Fair
- Year 4 Mass – Penance Theme
- First Confession – Year 4
- Soccer Festival – Lurgan Junior High School
- Soccer Tournament – Brownlow College
- Parents & Friends Movie Night
- Dental Visit to LSC
- Jo Jingles in Nursery
- Parent/Teacher Meetings

### **Summer Term**

- Best Kept School Awards Judging
- Gaelic Coaching
- Pupil Council Meetings
- Parents & Friends Meetings
- Swimming – Years 4 – 7
- Dental Visit to LSC
- Year 6 & 7 Shannaghmore Residential
- Years 1 – 7 Cross Community CRED activities with Bocombra Primary School
- Jo Jingles in Nursery
- Credit Union Prize Giving
- Assessment Week
- Walk To School Week
- PSNI CASE Programme – Year 7
- Filming for Year 7 DVD
- Show – ‘The Hobbit’
- Sports Day
- Nursery Induction Evening
- Year 3 Young Enterprise
- GAA Healthy Eating Programme – Years 6 & 7
- Nursery Trip to Tannaghmore Gardens
- 40<sup>th</sup> Anniversary Whole School Photograph
- First Holy Communion followed by Celebration in Pastoral Centre
- 40<sup>th</sup> Anniversary Concert
- Sports Award Presentation
- Soccer Match v Lurgan Model
- Prize Day

- Nurse Medicals
- Entrance Tests – Year 7
- Year 7 Love for Life Conference
- Gaelic Blitzes
- Year 7 Cycling Proficiency
- Surestart Speech and Language in Nursery
- Swimming Gala
- Year 1 Induction Meeting
- Year 2 Trip to Lisburn Omniplex
- Year 5 Trip to Lisburn Cinema and Pool
- Year 7 Trip to Lisburn Cinema and Pool
- Year 3 Trip to Newry Fun House
- Year 4 Trip to Newry Fun House
- Year 6 Trip to Dundonald Ice Bowl
- Year 1 Trip to Clementsmount Farm
- LSC Trip to Lisburn Cinema and Wallace Park
- Nursery & Year 1 Peppa Picnic
- Year 7 EWS Transition Talk
- Nursery Graduation
- Year 7 Leavers Photograph
- 40<sup>th</sup> Anniversary Fun Day and Party
- 40<sup>th</sup> Anniversary Staff Meal
- Class Changes
- Talent Show

## **40<sup>th</sup> Anniversary**

Ballyoran Primary School celebrated its 40th Anniversary during 2013-2014. We celebrated this very important milestone, during the month of June, in the following ways:

### **1. Anniversary Magazine**

The school published a Special 40th Anniversary Magazine which included work from every current pupil in the school.

### **2. Anniversary Concert**

This took place in school on Wednesday 11th June 2014 at 7pm and included music, drama and dance from some of our pupils as well as performances from the South Ulster Community Band. The concert was followed by refreshments and a chance to tour the school.

### **3. Anniversary Pupil Fun Day/Birthday Party**

This took place in school on Friday 20th June 2014 and included:

- Inflatables - Bouncy Castle, Obstacle Course and Slide
- Sports
- Puppet Show
- Ice Cream Van
- Chip Shop Lunch
- Birthday Cake
- Anniversary gift for every pupil

### **4. Anniversary History Booklet**

Past Principals - Mr Gilpin and Miss Calvert have written a short history detailing their recollections of their time as Principal of Ballyoran Primary School.

### **5. Prize Day**

Former Principals Miss Calvert and Mr Gilpin were special guests at Prize Day on 13th June 2014.

### **6. Anniversary Staff Meal**

A meal was organised for all current and past staff of the school in a local hotel.

## Staff Development

### Use of Baker Days & School Development Days 2013-2014

Date	Type of Day	Inset	Venue
27/08/13	Baker Day	School Leadership Team Meeting Classroom Preparation	In School
28/08/13	Baker Day	Staff Meeting ICT – ‘My School’ Training	In School
29/08/13	Baker Day	Staff Child Protection & Fire Safety Classroom Preparation	In School
30/08/13	Baker Day	Classroom Preparation	In School
20/09/13	School Development Day	Effective Use of Data – Yrs 3 - 7 Nursery & Foundation Stage Development	In School
30/10/13	School Development Day	Staff Residential – Self Evaluation for School Development Plan and Review of School Vision	Hotel
06/05/14	School Development Day	Review of Positive Behaviour Policy in light of Jenny Mosley training	In School
27/05/14	School Development Day	Reporting to Parents	In School
28/05/14	School Development Day	Effective Use of Data	In School

Staff were involved in the following training and development during the 2013-2014 school year. A more specific list of which members of staff were involved in training is kept by staff members and the Principal:

- Ø Literacy
  - § SEN Literacy CPD
  - § Delivering Social Change – Signature Project
  
- Ø Numeracy
  - § Numeracy Catch Up
  - § Delivering Social Change – Signature Project
  - § Initial Support for Standard Setting and Assessing Using Maths in KS1 & 2
  - § Numeracy Catch Up Peer Paired Numeracy Training
  
- Ø ICT
  - § ‘My School’ Familiarisation
  - § Ipads
  - § Fronter
  - § Working with Sound
  - § C2K Transformation – Principal’s Overview
  - § Website
  - § E-safety
  - § Agreement Trials in Presentation and Desktop Publishing
  - § Transformation
  - § C2K Annual Statistical Returns
  - § C2K End of Year Procedures
  
- Ø WAU
  - § Planning
  - § Earth Sciences Project
  
- Ø SEN
  - § SEN Literacy CPD
  - § A Team Approach towards addressing Challenging Behaviours
  - § Newly Qualified Teacher Training
  - § Behaviour Management
  - § SENCO
  - § LSC Cluster
  
- Ø Leadership
  - § Admissions Criteria
  - § School Vision
  - § Self-Evaluation for School Development Plan
  - § Legal Issues
  - § VP Mentoring
  - § Stranmillis Associate Assessor
  - § Leading CRED for school improvement
  - § Induction for new Classroom Assistants
  - § Principal’s Leadership Conference
  - § Leading Learning Seminar
  - § VP Conference

- Ø Nursery
  - § Early Years Course
  - § Behaviour Support Team
  - § Clusters
  
- Ø PE
  - § Planning
  
- Ø Assessment
  - § Effective use of Data
  - § External Moderation of Communication
  - § Internal Standardisation
  - § Q Skills
  - § Initial Support for Standard Setting and Assessing Using Maths in KS1 & 2
  - § Co-ordinator Training
  - § Annual Reports
  
- Ø Pastoral Care
  - § Staff Child Protection Training
  - § Staff Fire Safety Training
  - § Centralised Health Awareness Training – Anaphylaxis & Epilepsy
  - § Heartstart Refresher
  - § Improving Educational Outcomes for LAC pupils
  - § Behaviour Management
  - § E-safety
  - § Pupil Council
  - § Food In Schools Policy
  - § Whole School Well Being & Self-esteem Approach
  
- Ø CRED
  - § Leading CRED for school improvement
  
- Ø Early Professional Development
  
- Ø Inclusion & Diversity
  - § Inclusion & Diversity Service Support Meetings with Co-ordinator
  - § Language Support
  - § Electronic CEFR training
  
- Ø Extended Schools

### **PRSD**

All relevant teaching staff completed a cycle of PRSD which is the current model of Continued Professional Development in schools. Staff set three objectives for the year as part of this.

## **Early Professional Development**

Miss McGibbon and Mr Skeffington started Early Professional Development (EPD) during the 2013-2014 school year.

## **The Curriculum**

Under the Education Reform Order, the responsibility of the Governors for the curriculum, ie. what is taught in school, has been increased. The Governors' control of the curriculum is, however, more apparent than real as much of what is taught has now been determined by law in the form of the Northern Ireland Curriculum. Generally the day-to-day organisation of the curriculum remains the Principal's responsibility.

A broad and balanced learning experience is provided for all pupils attending Ballyoran Primary School. This has been achieved through the efforts of the Principal, Vice Principal, School Leadership Team, Subject Co-ordinators and Teachers spending many hours in discussion and planning to produce Policies and Schemes for use in the classroom and ensuring that classroom practice gives pupils the best learning opportunities possible.

The Curriculum Development Programme involved In-service Training, both inside and outside school on Baker Days, School Development Days and Directed Time throughout the year. The Programme involved all members of Staff working individually, in year groups, in key stage groups or as a whole staff team as appropriate and was supported by SELB Advisers and other outside agencies.

The Northern Ireland Curriculum aims 'to empower young people to achieve their potential and to make informed and responsible decisions throughout their lives.' It has three objectives:

1. To develop the young person as an individual
2. To develop the young person as a contributor to society
3. To develop the young person as a contributor to the economy and environment

The Cross Curricular Skills which underpin all teaching and learning are Communication, Using Mathematics and ICT, as well as Thinking Skills and Personal Capabilities.

There are seven Areas of Learning in the Northern Ireland Curriculum:

1. Language & Literacy
2. Mathematics & Numeracy
3. The World Around Us
4. The Arts
5. Personal Development and Mutual Understanding
6. Physical Education
7. Religious Education

## **Language & Literacy**

The significant actions in sustaining and developing the good practice in Literacy included:

- Mrs McGuire completed Module 2 of the SEN CPD Literacy project in association with Stranmillis University College.
- All teachers met on two occasions to consider the standard of work produced by our pupils in Communication. This is known as Internal Standardisation.
- We submitted a school portfolio of pupils' work in Communication to CCEA for moderation. Written feedback was complimentary and verified our understanding of Levels 2, 3 and 4.
- Literacy Co-ordinator carried out two Literacy Book Scoops and provided verbal and written feedback.
- Mrs Barkley continued to administer PM Benchmarking to ensure consistency.
- Draft Literacy Policy was discussed with staff early June 2014 - amendments were made to the Literacy Policy and passed to Board of Governors for approval.
- Reading Partnership continued with Mrs Glavin and Mrs Huddleson. 16 pupils successfully completed this one-to-one reading programme. This number is significantly less than previous years due to Mrs Huddleson's long term absence and a shift to running the programme after school. Generally, the commitment by the pupils to attend Reading Partnership after school was not good.

## **Mathematics and Numeracy**

The significant actions in sustaining and developing the good practice in Numeracy included:

- Mental Maths continues to be an integral part of all maths lessons. This consistent approach was introduced through effective planning, teaching and monitoring. Mental Maths Core Competences emphasize the teaching of appropriate strategies. These are now included on monthly planners along with an outline of activities to teach the strategy/competence. The pupils are becoming more confident in using correct mathematical terminology and in discussing the strategies they have used as evidence during PRSD observations in Year 3-7.
- On analysis of PIM results from May 2013, the area of 'Solving Routine Problems' seemed to be an area of weakness in all classes. It was decided that teachers would explicitly teach strategies to tackle routine word problems. Year 3-7 pupils are now practicing word problems on a regular basis using the Heinemann Maths Plus 'Word Problems' scheme. All staff (Year 3-7) completed PRSD with common Numeracy target on 'Solving Word Problems'. Children have become more familiar with selecting/highlighting relevant information, using appropriate mathematical language and using this to establish the correct operation and calculate the answer.
- Two Book Scoops were carried out by the Numeracy Co-ordinator and feedback given to individual teachers.
- Numeracy Co-ordinator has spent 4 days reviewing and rewriting the Numeracy Policy. The Policy was completed and was brought to staff for consultation in Term 3, 2014 and adopted by the Board of Governors.
- All pupils Year 3-7 were registered to use ALTA Maths programme. This is a diagnostic test which covers all aspects of the Numeracy Curriculum. Teachers

were trained on the package in April 2014. It is envisaged that each pupil would use the package for 15-20 minutes each week. Further work needs to be done in this area.

- A Numeracy Catch-up programme for Year 4 pupils was put in place. Eleven Year 4 pupils were targeted who were deemed to be underachieving. They received a block of 8-10 weeks (35 minutes, Monday-Thursday) extra support within a small group setting (3-5 pupils), focusing on the areas they were experiencing difficulty in. This was carried out by a trained classroom assistant. The project was funded through Neighbourhood Renewal.

## **ICT**

ICT is a cross-curricular skill within the Curriculum and enjoyed by all children in all year groups in the school.

2013-2014 was a busy year in relation to the development of ICT in the school. We purchased a set of 16 Ipads in January 2014. Mrs Biggerstaff, along with Mr Hendron and Mrs McGuire attended training sessions in preparation for the use of Ipads throughout the school. Four Ipads were permanently assigned to our Learning Support Class leaving 13 to be used on a rota basis throughout all classes in the school. Mrs Biggerstaff provided staff with some basic training in the use of Ipads. They have proven to be a popular learning resource amongst pupils and will be developed further to maximize their potential in the classroom.

The school also underwent the C2K 'Transformation' in May 2014. This involved upgrading our computer system and either replacing or reimaging desktop machines and laptops.

During 2013-2014 we began the process of assessing ICT in all year groups in line with the new lines of progression. Mrs Biggerstaff attended training on this and disseminated this to staff. Teachers then began to level children's work on a termly basis and submit it to Mrs Biggerstaff. Samples of Year 4 and 7 work were also submitted to CCEA for moderation and we received positive feedback on the samples submitted and also the levels given.

Our ICT suite continues to be an excellent learning environment for pupils to learn and improve their ICT Skills. In 2013-2014 we began an ICT Club after school. This allows children in Year 4 to 7 to use the ICT suite between 3 and 4 o'clock to complete schoolwork or homework activities and also develop their skills in ICT. It has proven to be very popular amongst the pupils.

## **World Around US**

- The WAU Co-ordinator finished writing up the series of Science lessons for different year groups within the school, in light of the decision taken in 2012-13 that teachers would teach a purely science based topic as part of their WAU programme.
- Over £800 was spent by the Co-ordinator on Science resources to help facilitate the teaching of these lessons.

- The Principal released the Co-ordinator from school on a number of days throughout the year to allow her to become part of a working group of three primary trained teachers with an interest in promoting the teaching of Earth Science in primary schools. As such the Co-ordinator has been involved in creating a series of lessons which when finally published will become a resource available to all primary schools in Northern Ireland. The Year 7 teacher, Mrs C Russell, as well as the Year 6 teacher from Bocombra Primary, kindly agreed to trial some of these lessons and as a result pupils from both schools enjoyed learning about rocks, their characteristics and how they were formed.
- It continues to be a challenge for teachers to complete the teaching involved in the WAU programme, due to the demands of Literacy and Numeracy within the curriculum.

### **PDMU**

PDMU was delivered to all pupils during the year using the Living, Learning resource. Years 2 - 7 took part in the Young Enterprise Programme. Pupils worked together through a series of engaging activity based sessions which was supported by a comprehensive programme and support materials through which they develop key skills and open their eyes to the exciting world of enterprise. This programme was delivered by volunteers from the local business community who come into school.

The Heart Start programme was delivered to Years 1 – 7 by Mrs Stewart. It teaches pupils simple Emergency Life Support skills to help them know what to do in a life-threatening emergency. Pupils greatly enjoyed the experience.

### **The Arts**

All pupils received lessons in the Arts which comprise Art and Design, Music and Drama.

#### **Art & Design**

All pupils received lessons using a variety of different Art media e.g. paint, charcoal, pastels, fabric and clay.

#### **Music**

Music continues to play a significant role in Ballyoran Primary School, with upper strings and woodwind Tutors from the SELB Music Service providing pupils with opportunities to play violin, viola, clarinet and flute with some pupils beginning to work towards Associated Board Exams.

The Pathways Project began in September 2013 where each child in Year 4 began to learn to play a stringed instrument: Violin, Viola, Cello and Double bass. The year's work culminated in a very impressive musical performance from Year 4 during our 40<sup>th</sup> Anniversary Concert.

#### **Drama**

Drama continues to be integrated to all aspects of the curriculum by class teachers when appropriate.

## **PE**

A scheme is now in operation for Years 1 – 7 based on the Fundamental Movement Skills Programme. Following the Northern Ireland Curriculum, pupils do activities in Athletics, Dance, Games and Gymnastics.

Swimming instruction was provided again for Years 4 - 7 children throughout the year at Cascades Leisure Centre. It is particularly pleasing to note the progress made by Year 4 and Year 5 pupils, many of whom had not attended swimming lessons previously. In June of 2014, the school held its own Swimming Gala for Year 6 and Year 7 pupils for which medals were awarded at the End of Year Sports Award Ceremony.

## **RE**

Children continued to follow the 'Alive O' Programme in RE from Yr 1 to Yr 7. The resources were again sponsored by Drumcree Parish and we are grateful to Father O'Dwyer for this. Children who chose to attend the alternative RE class have been covering selected bible stories.

## **Nursery**

There are two classes within the Nursery Unit, each class has 26 children, a teacher and a classroom assistant.

In Ballyoran Nursery, staff continued to plan the indoor and outdoor curriculum to develop the children's six areas of learning:

1. Personal, Social and Emotional Development
2. Language Development
3. Physical Development
4. The Arts
5. Early Mathematical Development
6. The World Around Us

The following development took place during the 2013-14 school year:

1. To improve short term planning
2. To make more effective use of observation books to inform short term planning and to ensure progression in children's learning
3. To improve outdoor areas of play
4. To meet with Year 1 Teacher
5. To develop links with Year 1 children
6. To continue to develop links with Hart Memorial Nursery

## **Special Educational Needs**

The good practice within SEN continued throughout the 2013 – 2014 academic year.

- New members of staff received training from Mrs McGuire on the Code of Practice, SENDO, Writing SMART targets, Good Practice Guidelines and Creating a Dyslexia Friendly Classroom.
- The Northern Ireland Signature Project ran from October 2013 to June 2014. Mrs McGuire and Mrs Walker taught Literacy to pupils who were identified as possible underachievers in withdrawal lessons.
- Mrs McGuire completed Module 2 of the SEN CPD Literacy Project.
- Fourteen pupils were assessed by our Educational Psychologist. This included four pupils who required a Transfer Review (Post Primary) and four pupils who were transferring from Nursery to Year 1.

## **Assessment and Reporting**

The following Assessment work took place:

- Data was shared with staff and analysed in order to highlight pupils who were underachieving, low-achieving or high-achieving.
- Underachieving pupils were targeted and reviewed, at the end of the year, to see if they had improved.
- Data was used to identify any general areas of weakness in Literacy and Numeracy.
- Mrs Barkley was appointed Assessment Co-ordinator
- A successful Internal Standardisation meeting took place where teachers discussed how to assign levels to samples of pupils' writing.
- All staff recorded levels for each pupil's work in Communication and Using Mathematics.
- A Communication portfolio of pupils' work was submitted to CCEA for moderation and all levels were approved.
- ICT Portfolios were also submitted and approved with advice on how the completion of these tasks could be improved in future.
- All parents received a written Annual Report in June which was in line with the Department of Education's legal requirements for reporting.

## 2013-2014 Statutory End of Key Stage Assessment Results

### LEVELS AT END OF KEY STAGE 1

#### COMMUNICATION

Percentage of pupils in the final year of Key Stage 1 (Yr 4)	
	Level 2 and above
Ballyoran Summary	81%
N. Ireland Summary	90.1%

#### USING MATHEMATICS

Percentage of pupils in the final year of Key Stage 1 (Yr 4)	
	Level 2 and above
Ballyoran Summary	46%
N. Ireland Summary	90.8%

### LEVELS AT END OF KEY STAGE 2

#### COMMUNICATION

Percentage of pupils in the final year of Key Stage 2 (Yr 7)	
	Level 4 and above
Ballyoran Summary	69%
N. Ireland Summary	77.1%

#### USING MATHEMATICS

Percentage of pupils in the final year of Key Stage 2 (Yr 7)	
	Level 4 and above
Ballyoran Summary	56%
N. Ireland Summary	78.5%

## Pastoral Care & Child Protection

During the 2013-2014 the following developments took place:

- Child Protection Policy reviewed
- Staff Child Protection Training
- Health & Safety Policy reviewed
- Staff Fire Safety Training
- Centralised Health Awareness Training – Anaphylaxis & Epilepsy
- Heartstart Refresher Training
- Training - Improving educational outcomes for LAC pupils
- Positive Behaviour Management Training
- E-safety Policy drafted
- Whole School Well Being & Self-esteem Approach Training

## Pupil Council

The Pupil Council continued to meet on a monthly basis with Mr Skeffington. They also got the opportunity to visit Craigavon Borough Council and meet the Mayor. The members for 2013-2014 were as follows:

Class	
Yr 7	Niall Wilson Hayley White-Trainor
Yr 6	David Tennyson Oliwia Osinska
Yr 5	Shay Kelly Madison Hall
Yr 4	Aodhan O'Connor Mia Millar
Yr 3	Ethan McAlinden Niamh Larkin
LSC	Peter Brown Lavery Amy Leigh Sterritt

## House System

The House Competition continued during the 2013-2014 school year. All of the pupils in Years 1 – 7 are placed in one of the following houses:

1. Bann
2. Lagan
3. Foyle

Points are given out by staff and recorded on a weekly basis on the Display Board in the Assembly Hall. A cup was presented to the winning House on a monthly basis in

assembly and the overall winner, which was Foyle, was recognised at Prize Day in June. Pupils elected a Captain and Vice captain for each House as follows:

House	Captain	Vice Captain
Bann	Keelin Brennan	Oliwia Osinska
Foyle	Emma Dunbar	Danica Hall
Lagan	Mia McKee	Joao Paul Ferreira

### Enrolment

Enrolment at 30<sup>th</sup> June 2014

Nursery	Primary	LSC	Total
51	166	11	228

### Attendance

Attendance continued to be a priority for improvement on the School Development Plan.

Average Attendance % for 2013-2014: 92.9%

Attendance increased on the previous year by 0.8% which was very pleasing. Also the number of pupils receiving prizes for 100% attendance at Prize Day increased on the previous year.

For the second year in a row a pupil - Catherine Hendron (Year 7) received a special award on Prize Day for not missing a day at school, during her eight years at Ballyoran Nursery and Primary School. We congratulate Catherine on this amazing achievement as well as thanking her mother.

Although our attendance is below the Northern Ireland Average, when compared to schools in a similar Free School Meals band, we are above average. We have much to celebrate in terms of attendance and parents/guardians are to be thanked for ensuring that their children are in school every day. Staff are also to be commended for their part in ensuring good attendance. Attendance levels are proof that pupils want to be in school every day because staff are making their educational experience motivating, interesting and meaningful.

### Punctuality

Punctuality continues to be good for the vast majority of pupils and we commend parents and pupils for this. There are however still a significant minority of pupils whose punctuality needs to improve and we would ask you to co-operate with us on this as pupils arriving late, is not only detrimental to their education but disrupts the education of others.

## **Partnership with Parents**

Links between the school and parents which are vital, continued to be fostered and encouraged in various ways during the 2013-2014 year.

### **Parents & Friends**

The PTA (Parent/Teacher Association) changed its name to Parents & Friends during the 2013-2014 school year and it continued to develop.

#### Office bearers

- Mrs C Dunbar - Chairperson
- Mrs E Mackle - Vice Chairperson
- Mr R Woolsey - Secretary
- Mrs S Garland – Treasurer

The projects were as follows:

- Christmas Draw
- Christmas Cards
- Christmas Fair
- Christmas Parties
- Easter Draw
- Movie Night

The Principal and Board of Governors wish to thank the Parents and Friends for their enthusiasm and commitment to the school and wish them well for the future.

Approximately £1,500 was raised by the Parents and Friends during the year. This money was spent on a new Outdoor Sand Play House for the Nursery.

Nursery and Year 1 parents were given an opportunity to visit the school prior to admission in order to meet their respective teachers and view classrooms at Induction Evenings held in June.

All parents were kept up to date with happenings in school through monthly News Sheets sent out by the Principal and monthly Nursery News Letters and Topic Sheets.

Other Information Sheets and Permission Notices were issued regularly as and when required.

#### Additional Parents' Meetings – Years 6 & 7 Residential

Parents were invited in for our Christmas Fair, Christmas Concert, Refreshments after First Holy Communion, St. Patrick's Day Celebration and Irish Dancing Festival, Sports Day, Prize Day and Nursery Graduation.

Formal Parent/Teacher Meetings were held in October and March. The uptake was very pleasing with 91% of parents attending in October and 78% of parents attending in March.

A written Annual Report was issued to all Year 1 – 7 pupils and a Nursery Transition Form to all Nursery pupils in June.

We continue to operate an ‘Open Door Policy’ whereby parents can come to the school or telephone and make an appointment to speak to the Principal or class teacher at any time.

A new school website was designed and launched to replace our old one. It was used as a valuable tool to communicate with parents.

**The Board of Governors, Principal and staff would like to take this opportunity of thanking all parents for the valuable contribution that they made in supporting the school during the 2013-2014 school year.**

### Community Links

At Ballyoran Primary School we believe that the link with the local community is vital. This relationship is a two way process, the school reaches into the community and the community is welcomed into school.

The following are some of our community links from last year:

- Community Learning Centre hosts a Blossom Sure Start ‘In Tune’ programme for 2 year olds.
- Pupils had opportunities to take part in a wide variety of educational trips to local facilities e.g. Tannaghmore Gardens.
- Regular use of community facilities e.g. Cascades Swimming Pool.
- Represented on the Local Neighbourhood Renewal Committee.
- Supported the local Community Association – Drumcree Community Trust as part of their Summer Programme through use of facilities.
- Links with other local Primary and Secondary schools through an Extended Schools’ Cluster.
- Cross-community link with Bocombra Primary School and Hart Memorial Nursery through the Community Relations Equality and Diversity Programme (CRED).
- Links with local Tir na nOg GFC and the GAA Armagh County Board who provide coaching for pupils in Gaelic games.
- Strong links with local PSNI Community Affairs team who came into school on numerous occasions to speak to pupils e.g. Firework Safety, Year 7 CASE Programme.
- The Choir and Recorder group sang at Tesco (Meadows and Craigavon) and Rosemount Care Home at Christmas.
- Strong links with local church in particular with reference to First Holy Communion and Confirmation.
- Links with other local agencies: Education Welfare Service, Social Services, School Nurses, Council etc.
- Competitions e.g. Credit Union.

- The Nursery continued its strong links with the local Sure Start Speech and Language team and 'Jo Jingles.'
- Links with business and enterprise as part of the Young Enterprise Programme.
- Part of Parish Romanian Orphanage Project – Copper Collection.
- Supported St Mary's Youth Club through Extended Schools.
- Use of Website – [www.ballyoranps.com](http://www.ballyoranps.com).
- Use of local press – Portadown Times to promote the school.

### **Student Placements**

During the year the school welcomed 25 students in completing various courses/degrees as well as work experience.

- Stranmillis University College - 5 students
- Southern Regional College – 9 students
- Drumcree College - 3 students
- St Catherine's College – 2 students
- Lismore Comprehensive – 5 students
- City of Armagh High School – 1 student

### **Charity**

The school continued its fundraising for Charity and would like to thank staff, pupils, parents and friends of the school for their support and generosity. The pupils also brought in items for The Drop Inn Ministries Shoe Box Appeal. These were handed over to Kirsty, Alan and Jenny who showed a DVD of their work in Belarus. We collected coppers and recycled pens for Drumcree Parish's Romanian Project.

The following charities were supported

1. Southern Area Hospice	£60.00 (Staff Coffee Morning)
2. Poppy Appeal	£15.91 (Collection)
3. British Heart Foundation	£245.70 (Wear Red Day)
4. African Mission Work by St Patrick's Grammar School, Armagh to support past pupils Cathal Mercer and Ross Heaney	£200.00 (Non Uniform Day)

### **Book Fair**

From Monday 7th October to Friday 11th October 2013 we held our annual Scholastic Book Fair in the Central Library. There were over 200 titles to choose from and book prices started at £2.99. There was also a colourful selection of posters and stationery, always very popular. Year 7 pupils really enjoyed the experience of organising and running the Book Fair which was a great success, raising in the region of £900. This is one of our biggest totals to date. A huge thank-you must go to all the pupils, parents

and friends who supported our Book Fair; this will mean lots of extra books for our school.

### **Playground Friends**

Year 7 pupils continued to carry out the role of Playground Friends in both the Senior and Junior Playgrounds. Each day at lunchtime, pupils working on a rota basis zoned the playground, set up the activities and supervised them.

### **Inclusion and Diversity**

Newcomers continue to settle in the local community and our enrolment includes a significant number of pupils from other countries including Portugal, Lithuania and Poland. We are an inclusive school and highly respect the cultural diversity within our school community. The school receives a significant amount of extra funding for its newcomer pupils. Bi-Lingual signs have been placed around the school to make it more welcoming for newcomers and Interpreters are provided for Parent/Teacher Meetings.

Teachers continued to complete the CEFR – Common European Framework which is a record of progress for newcomers and is now statutory.

Once again the school celebrated European Day of Languages in September when the whole school focused on the diversity of our pupil base.

Major developments during 2013-2014 were Miss McGibbon taking on the role of Inclusion & Diversity Co-ordinator and the introduction of a Language Support Programme for Newcomer pupils. A classroom assistant was appointed to work with small groups of newcomer pupils with the aim being to develop the English Language.

### **First Holy Communion and Confirmation**

Twenty-five Year 4 children were prepared for First Holy Communion. As part of their preparation, the children participated in other celebrations in St. John the Baptist Church, including an Enrolment Ceremony and First Penance Ceremony.

Twenty Year 7 children were prepared for Confirmation and as part of their preparation they participated in a Commitment Ceremony, a Holy Spirit themed Mass and a Ceremony of Light. Parents also participated in some of these celebrations. We are grateful for the pastoral support of our Chaplain Father O'Dwyer who visited the pupils on numerous occasions in school and was made most welcome. This year, Father Michael Sheehan assisted Mrs Mackle and Mrs McCreesh-West in the organisation of the various celebrations.

Year 7 children were invited to enrol as junior members of the Pioneer Council and had the opportunity to attend a five week GIFT Programme enabling them to meet Year 7 children from other schools.

### **Cross Community Links**

The school continues to enjoy the Community Relations Equality and Diversity (CRED) Programme with our partner school Bocombra Primary School.

Year 1 decorated bears and took part in a Bear Hunt. Year 2 designed and dressed their Little People dolls. Year 3 created Door Hangers and Foam Monsters. Year 4 decorated bags and pencil cases. Year 5 designed their own Scrapbook page. Year 6 developed their football skills and participated in a Football Tournament. Year 7 took part in the Love for Life Programme.

These programmes provided the pupils with the opportunity to address issues around diversity and inclusion and to consider how people of differing political, religious and cultural traditions can live together in a climate of mutual respect. We believe our community relations work makes a valuable contribution to curriculum provision which is further developed through PDMU.

### **Sure Start Links**

The Nursery continued to foster strong links with the local Blossom Sure Start. Jo-Jingles visited the Nursery and LSC on three occasions. 'The Music and Movement Experience' programme was aimed at developing the children's rhythm.

Speech and Language support was also provided by Sure Start.

The school continues to partner with Blossom Sure Start in hosting an 'In Tune' Programme for Two Year Olds in the Community Room in the Community Learning Centre .

### **External Coaches in School**

All pupils benefited from a wide variety of coaches who visited the school during the year:

- § Paul Carvill and Stephen Mc Cann from the local Tir na nOg Gaelic Football Club coached pupils from Year 3 to Year 7 in blocks of 5 - 6 weeks.
- § Ulster Council coach Kathy Crangle provided coaching for Year 1 and Year 2 pupils throughout the year.

### **Shannaghmore Residential**

From 7<sup>th</sup> – 9<sup>st</sup> May 2014, Year 6 and 7 pupils took part in a residential trip to the Shannaghmore Outdoor Education Centre. All of the pupils thoroughly enjoyed the experience. Pupils had the opportunity to undertake a range of activities including

canoeing, Adventure Walk and wall climbing. The pupils agreed that one of the highlights was the Talent Show which took place on the second evening of our trip.

### **Extra-Curricular Activities**

The School continued to expand its programme of After School Clubs and provided pupils with a wide variety of extra curricular activities. The following clubs were on offer during the 2013-2014 school year:

- Breakfast Club
- Homework Club
- Kids' Club
- ICT Club
- Gaelic
- Soccer
- Choir
- Recorders
- Instrumental Ensemble
- Hockey
- Irish Folk Dancing
- Cookery
- Netball
- Drama
- Board Games
- Ipads
- Eco
- Kwik Cricket
- Clay Modelling
- Art
- Cycling Proficiency

The Board of Governors would like to thank all the staff involved in the above activities for their commitment and dedication shown during the 2013-2014 school year.

### **Choir/Instrumental Ensemble**

In the Autumn Term, the School Choir and Instrumental/Recorder ensemble performed Christmas Carols at Tesco, Meadows Shopping Centre, Tesco, Craigavon, Craigavon Area Hospital and Rosemount Care Home. These events were a great opportunity to establish links with our local community.

The School Choir and Instrumental/Recorder Ensemble also performed at our School Christmas Concert which was attended by many parents.

In the Spring/Summer term the School Choir provided the music for the Liturgy at the Ballyoran Primary School First Holy Communion Mass which was celebrated by Rev. Fr. Sheehan.

### **Breakfast Club**

The Breakfast Club continued to be well attended each morning from 8.15am to 8.45am. Pupils enjoyed a healthy start to the day and the club was staffed by Mrs Donnelly.

### **Homework Club**

The Homework Club continued and was open to Year 4 – 7 pupils. Pupils were provided with an appropriate environment in which to complete their homework Monday to Thursday. The club was staffed by Mrs Donnelly.

### **Kids' Club**

The Kids' Club was once again offered to Year 2 pupils, this year for 4 days – Monday to Thursday. Those pupils who attended enjoyed a range of art and craft activities with Mrs Donnelly and Mrs Breen.

### **Soccer Club**

Year 5, 6 and 7 boys and girls received coaching in soccer throughout the year from Ambassadors in Sport, under the direction of PE Co-ordinator Mr Hendron. This took place on Wednesdays after school. The school soccer team took part enthusiastically in several tournaments throughout the year including the Mid Ulster League, the Mullen Cup, Jones' Shield 5-A-Side and the Brownlow Cup 7-A-Side tournament for Year 6 and under.

### **Gaelic Club**

Gaelic practice took place on Thursdays for boys and girls throughout the year under the direction of Paul Carvill and Stephen McCann, assisted by Mr Hendron. The core group of pupils who attended regularly showed a pleasing improvement in skills as the year went on. Both of the After School Clubs proved to be very popular on Thursday afternoons. Each class (Year 3 – 7), received a 6 week block of lessons at the end of which they took part in a tournament with other local schools. The boys' team took part in a series of blitzes throughout the year with four other local schools: Presentation PS, Portadown Integrated PS, St Mary's PS Maghery and St Oliver Plunkett's PS Ballyhegan. Ballyoran performed extremely well at all of these tournaments with the ethos being very much one of fun and establishing new friendships.

### **Irish Folk Dancing Club**

Irish Folk Dancing after-school club started on Wednesday 9<sup>th</sup> October 2013 and ran until our Annual St Patrick's Day Festival/Celebration on 14<sup>th</sup> March 2014. The club met in the canteen area from 3pm to 4pm and began with a selection of 22 pupils ranging from Year 4 to Year 7. Mrs Heaney, Year 7 teacher, led the club and was assisted by a Year 7 pupil, Keelin Brennin, who attends a private dance class in Portadown and volunteered to help. The goal of the club was to have fun and learn something new. All club members took part in the Annual School Festival.

Children from Year 3 were given the opportunity for the first time, to participate in a six week session to introduce them to some simple Irish Dancing steps with Mrs Mackle. They all enjoyed participating in the Irish Dancing Festival in March.

### **Cookery Club**

Year 4 pupils got the opportunity to attend the Cookery Club with Mrs Carson on Thursdays in Term 2. They enjoyed making pancakes, buns and fresh fruit salad.

### **ICT Club**

A new daily ICT Club was offered to all Year 4 – 7 pupils from 3.00 – 4.00pm during the 2013-2014 school year. Pupils got the opportunity to complete homework on the computer, carry out research or play some games in a safe and controlled environment.

### **Recorder Club**

In Term 1, Year 4 pupils had the opportunity of attending a Recorder Club with Mrs Mulholland for six weeks which was held every Wednesday afternoon. This was an introduction for beginners Recorder, teaching children the basics of holding a recorder, learning the notes and reading the music. The children really enjoyed this club.

In Term 3, Year 4 and 5 pupils had the opportunity to attend Recorder Club with Mrs Wells. The pupils took part with great enthusiasm. They made good progress reading the music, learning new notes and were able to play simple tunes by end of term.

### **Drama Club**

During Term 2 children from Year 4 – 7 attended after school Drama Club with Miss McGibbon. Through Drama they explored different ways to express their thoughts, feelings and emotions. The children looked at improvisation where a scene was set and with little time to prepare a script the children performed to each other. Children also took part in role-play activities where they were given a particular role in a scripted play. After rehearsing the play they performed it for the rest of the group. Finally the children took part in masked drama. The main props used were masks

created by each child. The children felt less inhibited to perform and really enjoyed participating in this form of drama. Everyone who took part really enjoyed Drama Club.

### **Netball Club**

Netball, coached by Mrs Biggerstaff, continued to be a popular extra-curricular activity during the school year. It was open to girls in Years 4 and 5 and took place every Tuesday afternoon. The girls enjoyed attending each week and developing their Netball skills.

### **Art Club**

Year 6 and Year 7 pupils participated in Art Club with Mrs Barkley by doing craft activities based on the theme of Christmas. Their festive work was displayed in the Assembly Hall and Community Learning Centre.

### **Eco Committee**

During 2013-2014 new members were elected from each class to join the Eco Club. The Eco Club maintained the work completed the previous year by encouraging the school to continue to save energy and recycle in their classrooms. The children also carried out a new project on Litter. The Eco Club held an assembly to inform pupils of the importance of keeping our community litter free.

The Eco Committee members for 2013-2014 were:

Year 3: Shea Edgar, Kassie Blanton

Year 4: Sean Coyle, Olivia Dunbar

Year 5: Callum Mulholland, Grace O'Connor

Year 6: Joao Paul Ferreira, Reghan McKinstry

Year 7: Karla Eadie, Mia McKee

LSC: Peter Brown-Lavery

### **Cycling Proficiency Scheme**

Year 7 pupils took part in the Cycling Proficiency Scheme with Mrs McGinnell. The training took place within the school grounds and helped them as cyclists to identify the risks that they encounter on the roads. During the school year five children from Year 7 successfully completed their Cycling Proficiency Test.

## **Extended Schools**

The school again was fortunate to receive £21,450 as part of the Department of Education's Extended Schools Programme whereby schools are encouraged to extend their activities beyond the normal school day. The following activities were possible because of this funding:

1. Breakfast Club
2. Homework Club
3. ICT Club
4. Kids' Club
5. Soccer Club
6. Gaelic Club
7. St Mary's Youth Club Summer Scheme

As well as our own school activities, the school was again part of an Extended Schools Cluster with the following schools:

- St John The Baptist Primary School
- St John The Baptist Nursery School
- Millington Primary School
- Millington Nursery School
- Hart Memorial Primary School
- Drumcree College
- Presentation Primary School

The schools took part in many joint activities including:

- § Reading Partnership
- § Adult ICT Course
- § Drama Project
- § Nursery Christmas Workshop
- § Year 7 Leavers' DVD

## Competitions

During the 2013-2014 school year pupils enjoyed taking part in the following Art Competitions:

Date	Competition	Classes
September 2013	Waterfront Theatre 'Red Riding Hood' Colouring Competition	Years 3-7 & LSC
November 2013	Credit Union Competition	Year 3, Year 7 & LSC
November 2013	Christmas Card Competitions for SELB, N.Ireland Assembly, Lord Mayor and Ballyoran Primary School.	Years 1-7 & LSC
April 2014	Children's Heartbeat Trust Colouring Competition	Nursery 1 & Year 2

## Healthy Breaks

Ballyoran Primary School is a Health Promoting School and has operated a Healthy Breaks Policy for many years. Pupils got the opportunity to buy a Healthy Snack each day from the canteen including toast, crackers, pancakes, fruit and orange juice priced at 25p per item. The school also continued to offer pupils the opportunity to buy milk as part of the European Milk Subsidy Scheme.

## School Leavers

Twenty-one Year 7 pupils left Ballyoran Primary School on 30<sup>th</sup> June 2014, transferring to the following seven post primary schools:

- |                                    |          |
|------------------------------------|----------|
| 1. Brownlow College                | 2 pupils |
| 2. Clounagh Junior High School     | 1 pupil  |
| 3. Drumcree College                | 9 pupils |
| 4. Killicomaine Junior High School | 1 pupil  |
| 5. Lismore Comprehensive           | 5 pupils |
| 6. St. Catherine's College         | 2 pupils |
| 7. St. Patrick's Academy           | 2 pupils |

The Board of Governors wish these pupils well for the next stage of their education and thank them for all that they have contributed to Ballyoran Primary School during their time here.

## **Year 7 Leavers' DVD**

Year 7 made a Leavers' Pop DVD in May 2014. This DVD which was of excellent quality, was professionally filmed in school over three days and all Year 7 pupils received a copy as a reminder of their last year at Ballyoran Primary School.

## **Prize Day**

Prize Day continues to get bigger and better with more awards each year. To mark our 40<sup>th</sup> Anniversary this year we invited the school's two former Principals to be special guests. Miss Calvert came to the Foundation/Key Stage 1 ceremony with Mr Gilpin coming to the the Key Stage 2 ceremony.

## School Finance

### LMS Budget - Financial Year: April 2013 – March 2014

With the introduction of Local Management of Schools (LMS), each school receives an annual budget, which is largely based on the number of pupils attending the school. Since April 1992 the LMS budget for Ballyoran Primary School has been fully delegated to the Board of Governors.

Please note that the LMS budget report covers the financial year from April to March as distinct from the academic year from September to June.

<b>1. Total Available Budget</b>	<b>£864,160</b>
<b>2. Expenditure</b>	
<b>Staff</b>	<b>£770,088</b>
<b>Running Costs</b>	<b>£90,872</b>
<b>3. Total Expenditure</b>	<b>£860,960</b>
<b>4. Carry over for 2014-2015</b>	<b>£3,200</b>

### School Fund Account: 1<sup>st</sup> August 2013 – 31<sup>st</sup> July 2014

<b>1. Opening Balance:</b>	<b>£2,002.89</b>
<b>2. Income:</b>	<b>£17,184.61</b>
<b>3. Expenditure:</b>	<b>£18,211.81</b>
<b>3. Closing Balance:</b>	<b>£975.69</b>

## **School Security**

DENI 1998 regulations require formal information to be presented regarding school security. Please note the following:

- Visitor access control - during school hours all visitors to school must enter by the front door and report to reception, sign the Visitors' Book and get a Visitors' Pass which must be worn at all times.
- The front doors of the School, Nursery and Community Learning Centre are protected by electronic access controls.
- A closed circuit television system operates inside and outside school premises.
- Secure doors and windows.
- Fire Detection Systems - the school is fitted with a fully functional fire alarm.
- Computer security - information held on computer can only be accessed by using confidential passwords. All assets were marked with DNA during the 2013-2014 school year.
- Intruder Alarm - the school is protected by an intruder alarm system.
- Security lights cover the exterior of the building.
- A security fence is in place around the site.

A Security Assessment is carried out annually by the Board of Governors and forwarded to the SELB.

## **School Premises/Accommodation**

The Governors, with the assistance of the SELB Architects and Maintenance Departments, continue to upgrade the school building and grounds. Although the day to day management of maintenance issues is delegated to the Principal, each year the Governors carry out an Inspection of Premises.

The following were the main maintenance developments of the 2013-2014 school year:

- § Classroom 11 – asbestos tiles removed and new vinyl floor
- § Staff room – new wooden floor and repainted
- § New container for storage
- § New non slip vinyl floor in foyer
- § VPs office painted
- § New Noticeboard in VPs office
- § Therapy Room painted
- § Noticeboard extended in Principals office
- § Extension of internal security camera system
- § Telephone system extended
- § Willow arch erected in Eco Garden
- § New Staff Room kitchen
- § Rolling programme of painting - 3 classrooms
- § New stud wall, door and ceiling tiles in Principal's office
- § Principal's office painted
- § Foyer corridor painted
- § Classroom 6 layout changed

- § New KS1 and KS2 communal store
- § New red gate at front of school to make main entrance wider
- § New Nursery Sand Pit
- § New sign on All Weather Pitch at Ashgrove Road
- § New external bins
- § Interactive Whiteboard moved from ICT Suite to Classroom 6

The Board of Governors wish to place on record its thanks to the SELB Maintenance Department for all their support in maintaining the premises during the year.

### **School Closures: 2013–2014**

#### **Holidays for pupils and staff**

September	-
October	31
November	1
December	23 – 31
January	1 - 3
February	17 - 21
March	17
April	17 - 25
May	5, 26
June	-

#### **School Development Days – Staff Training**

- Friday 20<sup>th</sup> September 2013
- Wednesday 30<sup>th</sup> October 2013
- Monday 6<sup>th</sup> January 2014
- Tuesday 27<sup>th</sup> May 2014
- Wednesday 28<sup>th</sup> May 2014