



**BALLYORAN PRIMARY SCHOOL**

**BOARD OF GOVERNORS'  
ANNUAL REPORT**

**2016 - 2017**

**Excellence – Creativity – Integrity**

December 2017

Dear Parent/Guardian

As Chairperson of the Board of Governors of Ballyoran Primary School it gives me great pleasure to present you with our Annual Report for 2016-2017.

Firstly thanks must also go to the pupils, without whom there would not be a Ballyoran Primary School, for all that they contributed in making 2016-2017 a most enjoyable and memorable year.

Next I want to thank all the staff of Ballyoran Primary School for their hard work, commitment and dedication, frequently beyond the school day, during 2016-2017. This has been another busy year for staff as the school has continued to provide the best possible education for all its pupils in a happy, safe and secure environment.

I also want to thank parents and guardians for their support throughout the year which is vital in a child's educational development and without which the school could not function effectively.

I would like to thank all the members of the Board of Governors who have faithfully served the school over this past year.

Detailed as this report is, it can only give you a brief insight into the many varied aspects of school life during the 2016-2017 year. Should any parents/guardians need clarification on any aspect of this Report, I would ask you to forward your request in writing to the Secretary of the Board of Governors, Mr Woolsey.

Yours faithfully

Eamonn Fleming  
Chairperson of the Board of Governors

## **Ballyoran Primary School Board of Governors: 2016-2017**

### **Transferor Representatives**

Mrs Hazel Loney (Vice-Chairperson)  
Mrs Enid Jennett  
Rev Christina Bradley  
Rev Keith Marshall

### **Education Authority Representatives**

Mr Eamonn Fleming (Chairperson)  
Rev Canon Jim Campbell

### **Parent Representatives**

Mrs Catherine Dunbar  
Ms Ceira Hall

### **Teacher Representative**

Mrs Roisin McGuire

### **Secretary**

Mr Richard Woolsey (non-voting Member)

The Principal would like to thank members of the Board of Governors for their time, dedication and commitment given voluntarily to the school and their wise counsel and support given to him during the 2016-2017 school year.

## **Responsibilities of the Board of Governors**

The main responsibilities of the Board of Governors are:

- The implementation, delivery and oversight of the curriculum.
- The management and control of the allocated budget.
- The provision of information for parents.
- The recruitment and selection of staff.
- The maintenance of the premises (Shared responsibility with EA).
- The Admissions Policy.
- The fostering of links with the local community and pursuing the objectives of Mutual Understanding.

The Board of Governors is ultimately responsible for the overall management of the school. It is required to meet a minimum of 3 times during the year, but during the 2016-2017 school year it met 10 times either as a full board or sub committee. The dates of the meetings were as follows:

### **Full Board:**

13<sup>th</sup> October 2016  
8<sup>th</sup> December 2016  
9<sup>th</sup> February 2017  
6<sup>th</sup> April 2017  
22<sup>nd</sup> June 2017

### **Salary/Staffing Sub Committee:**

13<sup>th</sup> October 2016  
22<sup>nd</sup> June 2017

### **Appointments Sub Committee**

8<sup>th</sup> December 2016 – 2 meetings

### **PRSD Review Meeting:**

22<sup>nd</sup> June 2017

**School Staff  
2016-2017**

**Teaching Staff**

<b>Member of Staff</b>	<b>Class/Responsibility</b>
Mr R Woolsey	Principal
Mrs R McGuire	Vice Principal Key Stage 2 Co-ordinator, SENCO, Deputy Designated Teacher, Literacy Team
Mrs F Mulholland	Nursery 1, Nursery Co-ordinator
Mrs L Baxter	Nursery 2 (Job Share)
Mrs K Wells	Nursery 2 (Job Share)
Mrs E Mackle	Yr 1, Foundation Stage Co-ordinator, RE Co-ordinator
Mrs A Biggerstaff (Miss M Carbery covered Maternity Leave)	Yr 1, ICT Co-ordinator (Eco Co-ordinator)
Mrs B McGinnell	Yr 2/3, PDMU Co-ordinator, Shared Education Co-ordinator, Teacher Tutor
Mrs H McGibbon	Yr 3, Inclusion & Diversity Co-ordinator, (Temporary ICT Co-ordinator during Mrs Biggerstaff's Maternity Leave)
Mrs A McCreesh-West	Yr 4, Key Stage 1 Co-ordinator, Literacy Co-ordinator, Music Co-ordinator
Miss M McKernan	Yr 5, Literacy Team, Charity Co-ordinator
Mrs R McGuire	Yr 5
Mrs S Brown	Yr 6 (Job Share), Numeracy Co-ordinator
Mrs L Martin	Yr 6 (Job Share) Pupil Council & Playground Co-ordinator
Mrs L Walker	Yr 7 (Job Share), World Around Us Co-ordinator
Mrs B Heaney	Yr 7 (Job Share), Designated Teacher, Drama Co-ordinator, Library Co-ordinator
Mr R Hendron	LSC, PE Co-ordinator, SEN Team
Mrs K Barkley	Intensive Support Teacher, Assessment Co-ordinator, Art & Design Co-ordinator, SEN Team

**Auxiliary Staff**

Mrs H Stewart	Nursery Assistant
Mrs G Good	Nursery Assistant
Miss J Carson	Classroom Assistant
Mrs S Glavin	Classroom Assistant
Mrs J Donnelly	Classroom Assistant
Mrs M Bell	Classroom Assistant
Miss N Calvert	Classroom Assistant
Miss A Dixon	Classroom Assistant
Mrs N Fusco	Classroom Assistant

Mrs L Molloy	Classroom Assistant (until December 2017)
Mrs E Cahoon	Classroom Assistant
Miss L Trainor	Classroom Assistant
Mrs T Smyth	Classroom Assistant
Mrs C Fox	Classroom Assistant
Mrs M Fusco	Classroom Assistant
Mrs J Breen	Classroom Assistant
Miss R Doran	Secretary

### **Ancillary Staff**

Mr P Creaney	Building Supervisor
Mrs C McShane	Cleaner
Miss S Henderson	Cleaner
Mrs M O'Connor	Cleaner
Mrs D Larkin	Cleaner
Mrs T Lawless	Cleaner
Mrs D Larkin	Lunchtime Supervisory Assistant
Mrs M Cusack	Lunchtime Supervisory Assistant
Mrs L Larkin	Lunchtime Supervisory Assistant
Mrs J Breen	Lunchtime Supervisory Assistant

### **School Meals Kitchen Staff**

Mrs D Campbell	Unit Catering Supervisor
Mrs E Murphy	Cook
Mrs H Culbert	Catering Assistant
Mrs D Rowney	Catering Assistant

Congratulations to Miss Doran and Miss Calvert who were married during 2016/2017.

### **Thanks**

**The Board of Governors would like to thank the Principal and all the Staff for their hard work and dedication during the 2016-2017 year. They appreciate the efforts of the entire staff who contribute so effectively to the smooth running of a happy school.**

## **Vision, Aims and Mission Statement**

### **Mission Statement**

Excellence, Creativity, Integrity

### **Vision**

As a welcoming Inclusive School we aim to provide a safe, happy, caring and stimulating learning environment which will enable each child to develop to his or her full potential - academically, socially, emotionally, physically and spiritually, in preparation for becoming responsible citizens.

We celebrate each person as an individual and as a valued member of our school and wider community.

In an atmosphere of tolerance and trust, we actively encourage respect, self-worth, independence, team spirit, imagination, creativity and fun.

### **Aims**

- 1) To fulfil the school vision by developing each child as:
  - an individual
  - a contributor to society
  - a contributor to the economy and environment.
  
- 2) To develop in each child the following skills:
  - Communication
  - Using Mathematics
  - Using ICT
  - Thinking skills
  - Managing information, problem solving and decision-making
  - Being creative, working with others and self management.
  
- 3) To foster the following attitudes and values:
  - Personal responsibility
  - Self-confidence
  - Tolerance and respect for others
  - Commitment, determination and resourcefulness
  - Community spirit
  - Integrity

- Independence
- Openness to new ideas.

Ultimately to provide stimulating, relevant and enriching learning experiences with equality of access for each child so that they may develop an enthusiasm for learning as a lifelong process.

## 2016-2017 Calendar of Events

Many events, interwoven through the Curriculum, reflect the variety of activities the pupils experienced throughout the school year. It should be noted that the list below is not exhaustive.

### Autumn Term

- Swimming: Years 4 – 7
- Young Enterprise
- 'Amazing The Space' Event
- European Day of Languages
- Gaelic Coaching
- Hospice Coffee Morning
- Book Fair
- Key Stage 2 Healthy Kids
- Stand Up To Cancer Non Uniform Day
- Parents & Friends Meetings
- Pupil Council Meetings
- PSNI and Fire and Rescue Service Firework Safety Talk
- LSC Rugby Sessions
- Year 4 Cool Kids Programme
- Flu Vaccinations
- Parent/Teacher Meetings
- School and EA Christmas Card Competitions
- Credit Union Poster Competition
- Mobile Library Visit
- Year 5 Fire and Rescue Service Visit
- Individual and Family Photographs
- Tharp Family from USA Visit
- Non Uniform Day for Children In Need – The Big Spotacular
- Nursery Football Coaching session
- Anti-Bullying Week
- Hospice Coffee Morning
- Dental Visit to LSC
- Nursery Crotchets and Quavers Workshop
- Mackey Eye Care visit to Nursery
- Year 2 visit to Fire Station
- West Midland Theatre Company Show – Pinocchio
- Year 7 Taster Day at St John The Baptist College
- Year 7 STEM Day at Brownlow College
- Years 3 – 7 Christmas Pantomime - Market Place Theatre, Armagh
- Parents & Friends Christmas Draw
- Canteen Christmas Dinner – pupils and staff
- Jo Jingles in Nursery
- Nursery Extended Schools Visit to panto
- Year 4 Visit to INTO Film

- Christmas Performances
- South Ulster Community Band Christmas Concert
- Christmas Disco
- Choir and Instrumental Ensemble to Rushmere, Carol Service in St John's & Mahon Hall Nursing Home
- Christmas Jumper Day
- Christmas Post
- Parents & Friends Christmas Parties

### **Spring Term**

- Transfer Talks and Open Days/Nights
- 'The Active Child' parents talk
- Credit Union Quiz
- Years 6 & 7 Alcohol & Drugs Workshops
- Swimming – Years 4 - 7
- Shared Education
- Pupil Council Meetings
- Parents & Friends Meetings
- Key Stage 2 Healthy Kids
- Catholic Schools Week Mass
- Confirmation Pledge Mass
- Key Stage 2 Dairy Council Talk
- Soccer Match v Richmount
- Young Enterprise
- Diocesan RE Visit
- Safer Internet Day
- Recycling Talk
- Non Uniform Wear Red Day for Comic Relief
- Five a side Soccer tournament
- Nursery Soccer Coaching Session
- Fair Trade Assembly
- World Book Day
- Confirmation
- Year 4-7 Tinderbox Theatre Play
- Numeracy Parents Workshop
- Nursery Outing to People's Park
- String Group to Portadown Festival
- Year 6 Celebration Day in St John The Baptist College
- Irish Dancers at Rosemount Care Home
- Yr 6 Moy Park Challenge
- St Patrick's Day Irish Dancing Festival
- Dental Visit to LSC
- Jo Jingles in Nursery
- Easter Draws

- Easter Disco
- Year 7 Fun Run in Lurgan Park
- Class & Group Photos
- Year 4 First Confession

### **Summer Term**

- Nursery Soccer Coaching session
- Brownlow College Soccer Tournament
- Best Kept School Awards Judging
- Gaelic Coaching
- Key Stage 2 Healthy Kids
- Year 6 Moy Park Challenge
- Pupil Council Meetings
- Pupil Council visit to ABC Council at Civic Centre
- Parents & Friends Meetings
- Swimming – Years 4 – 7
- Dental Visit to LSC
- Shared Education
- Jo Jingles in Nursery
- Soccer Coaching in Nursery
- Credit Union Prize Giving
- Assessment Week
- Filming for Year 7 DVD
- Sports Day
- Nursery Induction Meeting
- First Holy Communion followed by Celebration in Pastoral Centre
- Sports Award Presentation
- Brownlow Cup Soccer tournament
- Year 6 & 7 Edinburgh Residential
- Prize Day
- Entrance Tests – Year 7
- Year 7 Love for Life Conference
- Gaelic Blitzes
- School Nurse visits
- Year 1 Induction Meeting
- Year 2 Trip to Armagh Planetarium
- Year 5 Trip to Lisburn Cinema and Pool
- Year 7 Trip to Lisburn Cinema and Pool
- Year 3 Trip to Jumping Jack's Lisburn
- Year 4 Trip to Craigavon Golf & Ski Centre
- Year 6 Trip to We are Vertigo
- Year 1 Trip to Scallywags
- Nursery trip to Peter Pan's
- Year 7 EWS Transition Talk

- Nursery Graduation
- Year 7 Leavers Photograph
- Colour Run with Bocombra PS in People's Park
- End of year class parties

## Staff Development

### Use of Baker Days & School Development Days 2016-2017

Date	Type of Day	Inset	Venue
July/August 2016	Baker Day - Floating	Classroom Preparation	In School
25/08/16	Baker Day	Classroom Preparation School Leadership Team Meeting	In School
26/08/16	Baker Day	Data Analysis 2 Build a Profile Training Classroom Preparation	In School
30/08/16	Baker Day	Staff meetings Classroom Preparation	In School
31/08/16	Baker Day	Key Stage Meetings Classroom Preparation	In School
30/09/16	School Development Day	'The Psychology of Bouncibility' – Shane Martin – Cluster event  'Healthy Teachers, Healthy Marks' – Colin Harrison  CPR & AED Training	Pastoral Centre   School
03/10/16	School Development Day	Self-Evaluation  2 Simple Training	In School
03/01/17	School Development Day	Literacy & Numeracy Planning Development	In School
04/01/17	School Development Day	Literacy & Numeracy Planning Development	In School
30/05/17	School Development Day	Assessment & Reporting	In School

Staff were involved in the following training and development during the 2016-2017 school year. A more specific list of which members of staff were involved in training is kept by staff members and the Principal:

Ø Literacy

- § Self-Evaluation
- § Supporting Children with Reading Difficulties
- § Comprehension
- § Reading Partnership

- § Planning Development
- § New Literacy Co-ordinators
- § Co-ordinator Cluster
  
- Ø Numeracy
  - § Self-Evaluation
  - § Planning Development
  - § Numeracy Core Competences
  - § Tables
  - § Count, Read: Succeed
  - § Numeracy Co-ordinators
  
- Ø ICT
  - § C2K Annual Statistical Returns
  - § Outlook School Calendar
  - § SIMs Finance
  - § Admissions Overview
  - § Securus
  - § C2K Conference
  - § SIMs Reports
  - § IFS Training
  - § SIMs Personnel Module
  - § C2K Manager's Course
  - § iTeach
  - § 2 Simple
  - § Online Safety
  - § C2K End of Year Procedures
  
- Ø Early Years
  - § Transition from Nursery to Foundation Stage
  - § Transition within Foundation Stage
  - § Planning
  - § Observations
  - § Play
  - § Play Based Learning
  
- Ø SEN
  - § ASD
  - § SENCo Clusters
  - § LSC Cluster
  - § CCET
  
- Ø Leadership
  - § Self-Evaluation
  - § VP Leadership Conference
  - § ETI Associate Assessor Training
  - § PQH
  - § Strengthening The Governors Role
  - § Recruitment & Selection
  - § NAHT Leadership Conference

- § New EA Complaints Procedure
- Ø Assessment
  - § Effective use of Data
  - § Internal Standardisation
  - § C2K Assessment Managers
  - § Assessment & Reporting
- Ø Pastoral Care
  - § DT Child Protection Refresher
  - § The Psychology of Bouncibility
  - § Safeguarding & Child Protection training for new staff
  - § Challenging behaviour
  - § Online Safety Training
- Ø Shared Education
  - Co-ordinator training
  - TPL Strategy
- Ø RE
  - § New Grow In Love Curriculum
- Ø Health & Safety
  - § Centralised Health Awareness Training – Anaphylaxis & Epilepsy
  - § CPR & AED
- Ø Induction
  - § Play Based Learning

Congratulations to Mrs Brown who successfully completed her PQH qualification and Mrs McGuire who successfully completed her CCET qualification.

### **PRSD**

All relevant teaching staff completed a cycle of PRSD which is the current model of Continued Professional Development in schools. Staff set three objectives for the year as part of this.

### **Threshold**

Mrs Biggerstaff successfully completed her Threshold Assessment.

### **Induction**

Two temporary teachers Miss Carbery and Miss Douglas completed Induction. Mrs Wells continued work on her Induction.

## **The Curriculum**

Under the Education Reform Order, the responsibility of the Governors for the curriculum, ie. what is taught in school, has been increased. The Governors' control of the curriculum is, however, more apparent than real as much of what is taught has now been determined by law in the form of the Northern Ireland Curriculum. Generally the day-to-day organisation of the curriculum remains the Principal's responsibility.

A broad and balanced learning experience is provided for all pupils attending Ballyoran Primary School. This has been achieved through the efforts of the Principal, Vice Principal, School Leadership Team, Subject Co-ordinators and Teachers spending many hours in discussion and planning to produce Policies and Schemes for use in the classroom and ensuring that classroom practice gives pupils the best learning opportunities possible.

The Curriculum Development Programme involved In-service Training, both inside and outside school on Baker Days, School Development Days and Directed Time throughout the year. The Programme involved all members of Staff working individually, in year groups, in key stage groups or as a whole staff team as appropriate and was supported by EA Advisers and other outside agencies.

The Northern Ireland Curriculum aims 'to empower young people to achieve their potential and to make informed and responsible decisions throughout their lives.' It has three objectives:

1. To develop the young person as an individual
2. To develop the young person as a contributor to society
3. To develop the young person as a contributor to the economy and environment

The Cross Curricular Skills which underpin all teaching and learning are Communication, Using Mathematics and ICT, as well as Thinking Skills and Personal Capabilities.

There are seven Areas of Learning in the Northern Ireland Curriculum:

1. Language & Literacy
2. Mathematics & Numeracy
3. The World Around Us
4. The Arts
5. Personal Development and Mutual Understanding
6. Physical Education
7. Religious Education

## **Language & Literacy**

The significant actions in sustaining and developing the good practice in Language and Literacy included:

Improvement and development of Comprehension skills by encouraging children to read for pleasure and to find information. This action was to engage children in thinking about and making decisions about texts through:

- Understanding words
- Finding information
- Identifying the main idea
- Sequencing
- Predicting
- Concluding
- Summarising
- Inferring
- Cause and Effect
- Fact or opinion
- Point of view and purpose

Performance Data from May 2017 has given us much to celebrate, showing that pupils are making progress. Spelling has been a key area of improvement with the Single Word Spelling Test (SWS) Results showing that from May 2016 to May 2017, 80% of classes have improved their mean standardised spelling score. The overall mean score for Yr 4 – Yr 7 has improved by 3.44%.

Analysis of the PTE data in June 2017 indicated that 55% of children are performing on target with 20% performing above target. All classes had shown improvement in Comprehension skills.

Analysis of NGRT Reading scores shows an average mean of 54.48% of pupils achieving stanine 5 or above.

Reading Partnership continued with Mrs Glavin, Miss Dixon and Miss Calvert. Twenty-seven children benefited from participating in Reading Partnership.

Hi-Five Reading and Writing programme was delivered by Miss Dixon to selected pupils from Key Stage 2.

## **Mathematics and Numeracy**

The significant actions in sustaining and developing the good practice in Numeracy included:

- Teachers focused on pupil's quick recall of table facts as this effects all areas of Numeracy.
- Teachers gathered a bank of suitable resources to reinforce table facts in an engaging but meaningful way using websites, apps and games.
- All pupils in Years 3 - 7 were registered to use the ALTA Maths programme. This is a diagnostic test which covers all aspects of the Numeracy Curriculum. Teachers are trying to ensure pupils use the package for 15 - 20 minutes each week.
- Another focus in Numeracy was for teachers to plan and actively teach strategies to help improve mental calculations. Every Numeracy lesson starts with 10 minutes mental maths. There is a mental maths competence that is focused on for the week. Pupils are

becoming much more familiar with appropriate terminology and are able to explain the strategy they have used using mathematical language.

- The school average in mental maths improved slightly in the standardised tests carried out in May. 3 out of 5 classes improved their score in the mental maths section of the Progress Test Maths (PTM).
- The school's performance data and the work in the children's books shows that most of the children from Yr 3 -7 in Numeracy including those who require additional support with aspects of their learning make progress at or above expectation.
- The Numeracy Catch-up programme for Year 4 pupils continued. Nine Year 4 pupils were targeted and they received a block of 8 - 10 weeks (35 minutes, Monday-Thursday) extra support within a small group setting (3 - 5 pupils), focusing on the areas they were experiencing difficulty in. This was delivered by a trained classroom assistant Miss Dixon.
- Parents Workshops were held to equip parents from Nursery to Year 7 to be able to help their children with Numeracy. These were led by Timothy Doyle.
- The focus for Shared Education in Year 5-7 was Numeracy. Teachers from Ballyoran Primary School and their link school, Bocombra, met to plan a series of 9 lessons for each year group around the topic of Financial Capability. The lessons were jointly delivered and pupils gained insight into how money is used in all aspects of life. This included topics such as banking, use of credit and foreign currencies. The pupils from both schools benefitted greatly from the series of lessons.

## ICT

ICT continues to be an important cross-curricular skill within the Curriculum. The assessment of ICT has now been made statutory and we carried out our first Internal Standardisation of UICT focusing on Desktop Publishing. We continued to assess ICT in all year groups using the lines of progression as set out by CCEA. Each class are asked to complete one ICT task per term. Teachers then assess and submit a sample to the ICT Co-ordinator. By completing the tasks we aim to provide children with opportunities to develop their ICT skills in meaningful contexts.

We continue to use iPads to support teaching and learning and developing more effective use of these was a priority for development during 2016-2017 with iTeach doing a training session for all staff.

Online Safety continues to be a priority for improvement and we rolled out the Digital Leaders Programme in Key Stage 2 during 2016-2017 which was a great success. This group of children worked together with Miss McGibbon to learn about staying safe online. They were responsible for informing their friends and classes throughout the school on how to stay safe online. The Digital Leaders for 2016/2017 were:

- Year 5 McK – Aine Gorman and Luana Mota
- Year 5 McG – Dayna Hughes and Ellie McNeice
- Year 6 – Kassie Blanton and Kajus Ciuijevas
- Year 7 – Dakota Wilson, Evie Judge and Olivia Dunbar

Our ICT suite continues to be an excellent learning environment for pupils. We continue to run our ICT club after school. This allows children in Year 4 to 7 to use the ICT suite

between 3 and 4 o'clock to complete schoolwork or homework activities and also develop their skills in ICT. It has proven to be very popular amongst the pupils.

### **World Around US**

The WAU programme was delivered through the teaching of a variety of topics from Year 1 to Year 7. Due to the skills based nature of the subject and the lack of prescribed content, some teachers have adapted or changed the topics taught to fit in with their own and the children's interests. In creating these new topics the teachers were aware of the need to include elements of History, Geography and Science and to ensure that all four strands were covered over the course of the year.

The co-ordinator is aware that it continues to be a challenge for teachers to complete the teaching involved in the WAU programme, due to the demands of Literacy and Numeracy within the curriculum.

The coordinator carried out an audit of topics taught in each year group in the third term.

### **PDMU**

Personal Development and Mutual Understanding was delivered to all pupils during the academic year using the Living, Learning, Together resource. Years 4 – 6 took part in the Young Enterprise Programme. Pupils worked together through a series of engaging activity based sessions which was supported by a comprehensive programme and support materials through which they developed key skills and opened their eyes to the exciting world of enterprise. Trained volunteers from the local business community came into school to deliver the programme.

### **The Arts**

Pupils received lessons in the Arts which comprise Art and Design, Music and Drama.

#### **Art & Design**

All pupils received lessons using a variety of different Art media e.g. paint, charcoal, pastels, fabric and clay.

#### **Music**

Music continues to play a significant role in Ballyoran Primary School, as well as classroom curriculum music, the upper strings and woodwind Tutors from the Education Authority Music Service provided pupils with opportunities to play violin, viola, cello, clarinet and flute with some pupils beginning to work towards Associated Board Exams. One pupil achieved the Silver Music Medal Level 1 Award in violin playing.

Five new pupils began learning to play the flute and seven began learning to play the clarinet.

The Pathways Project which began in September 2013 where each child in Year 4 began to learn to play a stringed instrument: (Violin, Viola, Cello and Double bass) continued to expand. Ten new pupils from Year 4 learned to play a stringed instrument. Eleven

existing pupils who were keen to continue playing in the String Ensemble, successfully competed in the Portadown Music Festival in April 2017, gaining third place.

## **PE**

All pupils continue to do PE on a weekly basis based on the Fundamental Movement Skills Programme. Following the Northern Ireland Curriculum, pupils do activities in Athletics, Dance, Games and Gymnastics.

Swimming instruction was provided again for Years 4 - 7 children throughout the year at Cascades Leisure Centre. It is particularly pleasing to note the progress made by Year 4 and Year 5 pupils, many of whom had not attended swimming lessons previously. As a result of these efforts, the vast majority of our Year 6 and Year 7 pupils have now reached the level of being able to receive lessons in the big pool.

## **RE**

Children in Years 1-6 are now following the new 'Grow in Love' Programme and Year 7 continue to follow the 'Alive O' Programme. The resources were again sponsored by Drumcree Parish and we are grateful to Canon Toner for this. Children who chose to attend the alternative RE class have been covering a selection of bible stories.

## **Nursery**

There are two classes within the Nursery Unit, each class has 26 children, a teacher and a classroom assistant.

In Ballyoran Nursery, staff continued to plan the indoor and outdoor curriculum to develop the children's six areas of learning:

1. Personal, Social and Emotional Development
2. Language Development
3. Physical Development
4. The Arts
5. Early Mathematical Development
6. The World Around Us

The following development took place during the 2016-17 school year:

- Implementation of new 'Too Simple' observation technology within the Nursery to enhance learning, teaching and assessment.
- Review and development of the transition from Nursery to Year 1.
- Development of an outdoor music area within the Nursery.

The Nursery continued to foster strong links with the local Blossom Sure Start. Jo Jingles visited the Nursery on three occasions. 'The Music and Movement Experience' programme was aimed at developing the children's rhythm. We also had another music workshop called 'Crotchets and Quavers'. Coach Chris also visited the Nursery on 4 occasions to help the children to develop their football skills. Debbie Doolittle visited

the Nursery with a selection of wildlife animals. The Nursery enjoyed their outings to The Peoples' Park and Peter Pan's.

### **Special Educational Needs**

The good practice within SEN continued throughout the 2016 – 2017 academic year:

- Teaching support from the SpLD service continued throughout the year for six pupils.
- Over ten outside agencies worked with children at Stage 3 of the Code of Practice.
- Eighteen pupils were assessed by our Educational Psychologist. This figure includes two transfer reviews.
- Five pupils were referred for Literacy Screening Assessment. Three of the five pupils will receive teaching support from the Education Authority's SpLD teaching team in September 2017.

### **Assessment and Reporting**

The following Assessment and Reporting took place:

- Data was shared with staff and analysed in order to discover pupils who were underachieving, low-achieving or high-achieving.
- Underachieving pupils were targeted and reviewed, at the end of the year, to see if they had improved.
- Data was used to identify any general areas of weakness in Literacy and Numeracy.
- Three successful Internal Standardisation meetings took place where teachers discussed how to assign levels to samples of pupils' work in Communication, Using Mathematics and Using ICT.
- At the end of the year, all staff recorded levels for each pupil in Communication and Using Mathematics.
- Levelled samples of Literacy and Numeracy work from each pupil have been stored and passed on to the next teacher.
- Transition Forms and End of Year Annual Reports were sent home to parents.

## 2016-2017 Statutory End of Key Stage Assessment Results

Due to the ongoing Industrial Action and in line with the vast majority of schools in Northern Ireland, End of Key Stage Results have not been published in this year's Annual Report. This assessment was however completed and the data was shared with parents in line with our statutory obligations.

### Pastoral Care, Safeguarding & Child Protection

During the 2016 - 2017 the following developments took place:

- Child Protection Policy reviewed
- Child Protection Training for new staff
- School opted into Securus Programme
- ETI Safeguarding Pro Forma completed
- Visit from Designated Officer from Child Protection Support Services for Schools
- Anti – Bullying Policy reviewed
- Centralised Health Awareness Training – Anaphylaxis & Epilepsy
- Designated Teacher Refresher Training
- Self-esteem & resilience training
- Online Safety Training for all staff
- Development of online safety message with pupils eg Digital Leaders Programme

### Pupil Council

The Pupil Council continued to meet on a monthly basis on Wednesday afternoons with Mrs Martin. The members for 2016-2017 were as follows:

Class	Pupil
Yr 7	Mia Millar & Paul Hendron
Yr 6	Julia Oliveira & Cameron Maher
Yr 5 McG	Djason Domingos & Molly Davis
Yr 5 McK	Oliwia Ryback & Alex Abbott Neill
Yr 4 McC	Emma Breen & Brendan Ferreira
LSC	Malachy Kofa & Jamie Campbell

Office bearers:

Chairperson – Mia Millar

Vice Chairperson – Julia Oliveira

Secretary – Paul Hendron

Administrator – Malachy Kofa

This year the Pupil Council were responsible for initiating many changes including ordering new Playground Equipment and changing some aspects of the school meals. I think the children would agree that the highlight of the year was meeting with the Lord Mayor of Armagh, Banbridge and Craigavon, Garath Keating at Craigavon Civic Centre.

### **House System**

The House Competition continued during the 2016 - 2017 school year. All of the pupils in Years 1 – 7 are placed in one of the following houses:

1. Bann
2. Lagan
3. Foyle

Points are given out by staff and recorded on a weekly basis on the Display Board in the Assembly Hall. A cup was presented to the winning House on a monthly basis in assembly and the overall winner, which was Foyle, was recognised at Prize Day in June. Pupils elected a Captain and Vice captain for each House as follows:

<b>House</b>	<b>Captain</b>	<b>Vice Captain</b>
Bann	Laura Matos Gomes Cande	Niamh Larkin
Foyle	Mia Millar	Antoni Gorgol
Lagan	Paul Hendron	Leah Gibson

### **Enrolment**

Enrolment at 30<sup>th</sup> June 2017

Nursery	Primary	LSC	Total
51	211	6	268

### **Attendance**

Attendance continued to be a priority for improvement on the School Development Plan. All parents were given the new DE Leaflets – ‘School Attendance – Every School Day Counts.’

Average Attendance % for 2016 - 2017 was 92.2%, down slightly on the previous year.

Well done to the following pupils who did not miss a day at school during 2016 - 2017:

Molly Mulligan  
 Jade McGeown  
 Grainne Reynolds

Eva Williamson  
Filip Zaliwski  
Emma Breen  
Matheus Duraes  
Oonagh Madden  
Ptryk Gorgol  
Dayna Hughes  
Chelsey Williamson  
Kassie Blanton  
Antoni Gorgol  
Niamh Larkin  
Olivia Dunbar  
Mia Millar  
Malachy Kofa

Olivia Dunbar received a special award for 5 year's full attendance.

Malachy Kofa received a special award for not missing a day in his 7 years at Primary School, an amazing achievement.

Although our attendance remains below the Northern Ireland Average it is still an area to be celebrated given our high level of Free School Meals. Parents/guardians are to be thanked for ensuring that their children are in school every day. Staff are also to be commended for their part in ensuring good attendance. Attendance levels are proof that pupils want to be in school every day because staff are making their educational experience motivating, interesting and meaningful.

### **Punctuality**

Punctuality continues to be good for the vast majority of pupils and we commend parents and pupils for this. There are however still a significant minority of pupils whose punctuality needs to improve and we would ask you to co-operate with us on this as pupils arriving late, is not only detrimental to their education but disrupts the education of others. To try to improve this situation during 2016-2017 we introduced a new punctuality procedure in the morning whereby all pupils who arrived after 9am were marked on SIMs as late. Teachers will also distribute letters if a pupil is consistently late and the Principal will make contact with parents.

### **Partnership with Parents**

Links between the school and parents which are vital, continued to be fostered and encouraged in various ways during the 2016 - 2017 year.

#### **Parents & Friends**

The Parents & Friends continued to develop during the school year.

The projects were as follows:

- Christmas Draw
- Christmas Cards
- Christmas Parties
- Easter Draw

The Principal and Board of Governors wish to thank the Parents and Friends for their enthusiasm and commitment to the school and wish them well for the future.

Approximately £1,500 was raised by the Parents and Friends during the year. This money was spent on:

- Christmas gift for pupils
- Prizes for Easter Draw
- Outdoor Stage for Nursery

Nursery and Year 1 parents were given an opportunity to visit the school prior to admission in order to meet their respective teachers and view classrooms at Induction Meetings held in May.

All parents were kept up to date with happenings in school through monthly News Sheets sent out by the Principal and monthly Nursery News Letters and Topic Sheets.

Other Information Sheets and Permission Notices were issued regularly as and when required.

Additional Parents' Meetings – Years 6 & 7 Residential, Numeracy Support, The Active Child.

Parents were invited in for our Christmas Concert, Refreshments after First Holy Communion, St. Patrick's Day Celebration and Irish Dancing Festival, Sports Day, Prize Day and Nursery Graduation.

Formal Parent/Teacher Meetings were held in October and March. The uptake was very pleasing with 92% of parents attending in October and 94% of parents attending in March. Both of these attendance figures are up on last year which is very pleasing.

A written Annual Report was issued to all Year 1 – 7 pupils and a Nursery Transition Form to all Nursery pupils in June.

We continue to operate an 'Open Door Policy' whereby parents can come to the school or telephone and make an appointment to speak to the Principal or class teacher at any time.

The school website [www.ballyoranps.com](http://www.ballyoranps.com) continues to be used as a valuable tool to communicate with parents.

**The Board of Governors, Principal and staff would like to take this opportunity of thanking all parents for the valuable contribution that they made in supporting the school during 2016 - 2017.**

## **Community Links**

At Ballyoran Primary School we believe that the link with the local community is vital. This relationship is a two way process, the school reaches into the community and the community is welcomed into school and this relationship enriches both. At Ballyoran Primary School we are preparing pupils to be responsible citizens of this community in the future.

The following are some of our community links from last year:

- Community Learning Centre hosts a Blossom Sure Start 'In Tune' programme for 2 year olds and has been used for Adult ICT courses eg SRC.
- Pupils had opportunities to take part in a wide variety of educational trips to local facilities.
- Regular use of community facilities e.g. Cascades Swimming Pool.
- Represented on the Local Neighbourhood Renewal Committee.
- Supported the local Community Association – Drumcree Community Trust as part of their Summer Programme through use of facilities.
- Links with other local Primary and Secondary schools through an Extended Schools' Cluster.
- Strong Shared Education partnership with Bocombra Primary School.
- Links with local Tir na nOg GFC and the GAA Armagh County Board who provide coaching for pupils in Gaelic games.
- Strong links with local PSNI Neighbourhood Policing team who came into school on numerous occasions to speak to pupils e.g. Firework Safety, Year 7 CASE Programme.
- The Choir and Recorder group sang at Rushmere Shopping Centre and Mahon Hall Nursing Home at Christmas.
- Strong links with local church in particular with reference to First Holy Communion and Confirmation.
- Links with other local agencies: Education Welfare Service, Social Services, School Nurses, Council etc.
- Competitions e.g. Credit Union.
- The Nursery continued its strong links with the local Sure Start Speech and Language team and 'Jo Jingles.'
- Links with business and enterprise as part of the Young Enterprise Programme.
- Supported St Mary's Youth Club through Extended Schools.
- Use of Website – [www.ballyoranps.com](http://www.ballyoranps.com).
- Use of local press – Portadown Times to promote the school.

## **Student Placements**

During the year the school welcomed 14 students in completing various courses/degrees as well as work experience.

- Southern Regional College – 7 students
- St Catherine's College – 1 student

- Lismore Comprehensive – 3 students
- St Patrick’s Armagh – 1 student
- Brownlow Integrated College – 1 student
- Stranmillis University College – 1 student

### **Charity**

The school continued its fundraising for Charity and would like to thank staff, pupils, parents and friends of the school for their support and generosity.

The following charities were supported during 2016-2017:

Event	Amount Raised	Charity
Coffee Morning	£51.72	Hospice NI
Dress up in Spots	£459.30	BBC Children in Need
Poppy Appeal	£62	Royal British Legion
Christmas Jumper Day	£201	Save the Children, Macmillan and Make-A-Wish
Red Nose Day	£449	Comic Relief

### **Book Fair**

From Thursday 6th October to Wednesday 12th October 2016 we held our annual Scholastic Book Fair in our Central Library Area. There were over 250 titles to choose from and book prices started at £2.99. There was also a colourful selection of posters and stationery, always very popular. Year 7 pupils really enjoyed the experience of organising and running the Book Fair which was a great success, raising in the region of £1100. A huge thank-you must go to all the pupils, parents and friends who supported our Book Fair; this meant lots of extra books for our school. The Literacy Coordinator, was able to target Key Stage 2 with a boost of high interest books for lower level readers.

### **Playground Friends**

Year 7 pupils applied to be Playground Friends in September 2016. After some training with Mrs Martin and Mrs Fusco the children were split into 4 groups and worked in teams to set up and administer games in both the playgrounds. The children enjoyed this opportunity to exercise responsibly and did very well.

### **Inclusion and Diversity**

We are an inclusive school and highly respect the cultural diversity within our school community. Newcomers continue to settle in the local community and our enrolment includes a significant number of pupils from other countries including Portugal, Lithuania and Poland.

Mrs Fusco provided Language Support to Newcomer pupils working in small groups to develop their language skills on a daily basis focusing on Literacy, Numeracy and reading tasks.

The school receives a significant amount of extra funding for its Newcomer pupils. To celebrate the fact that we are a diverse and inclusive school, on Tuesday 25<sup>th</sup> September 2016 we marked European Day of Languages.

### **First Holy Communion and Confirmation**

Twenty-four Year 4 children were prepared for First Holy Communion by Mrs McCreesh-West. The ceremony was conducted by Canon Michael Toner. The children also took part in a first Penance ceremony as part of their preparation.

Twenty-one Year 7 pupils were prepared for Confirmation and as part of their preparation, participated in an Enrolment Ceremony, a Holy Spirit themed mass and a Ceremony of Light. We are grateful for the pastoral support of our chaplain Canon Michael Toner and Rev Michael Sheehan for their assistance in the organisation of the various celebrations.

### **Shared Education**

Shared Education has been defined as education that will provide opportunities for children and young people from different community backgrounds to learn together. The school continues to enjoy the Shared Education Programme with our partner school Bocombra Primary School.

The Co-ordinators met with ETI Inspector Mrs S McKenna for a Monitoring Visit in November 2016. Mrs McKenna reported that it was evident that it was a very committed partnership that provided staff the opportunity to plan, work together to deliver high quality learning and teaching experiences for the children and bring them together across the two school sites.

Staff in Foundation Stage and Key Stage One from both schools came together to plan a series of lessons on the World Around Us topics. The Key Stage Two staff came together to plan a series of lessons on problem solving activities to enhance their processing skills. These lessons provided the pupils with the opportunity to address issues around diversity and inclusion and to consider how people of differing religious and cultural traditions can work and live together in a climate of mutual respect. We believe that Shared Education makes a valuable contribution to curriculum provision which is further developed through PD&MU.

On 28th June 2017 we brought together staff, children and parents from both schools to participate in a Colour Run in the People's Park. This was a great opportunity for our partnership to enjoy the shared space and show how both school communities can come together, have fun and also raise money for Autism NI.

## **External Coaches in School**

Ulster Council coach Kathy Crangle provided coaching for Miss Carbery's Year 1 pupils from January until June.

## **Healthy Kids**

The pupils in Key Stage 2 continued to benefit from the Healthy Kids programme, under the leadership of Paul Carvill. Year 5 - 7 pupils received two 8 week blocks of sessions which included an initial assessment in week 1 and a further assessment in the final week to ascertain the level of progress. Central to the Healthy Kids programme was the Golden Mile where the pupils were encouraged to complete a circuit over a period of 15 minutes of either walking or running. The aim was very much to improve each pupils level of fitness. This year, to encourage all year groups to take part, circuits were designed in the Foundation/KS1 playground and all-weather pitch as well as the already existing circuit in the KS2 playground.

## **Edinburgh Residential**

On Wednesday 14<sup>th</sup> June, Mrs McGuire, Mrs Mackle, Mrs McCreesh-West and Miss McKernan accompanied 19 pupils from Year 6/7 to Edinburgh for three days. After an early morning start, we arrived in Cairnryan and travelled by bus to Glasgow Science Centre where the children enjoyed an exciting afternoon of exploration and a visit to the Planetarium to watch a film 'The Solar System and Beyond.' After checking into our hotel that evening, we walked to Princes Street for some sight-seeing and shopping.

The following morning, we enjoyed a sight-seeing tour of the city, stopping at Fettes College, the inspiration for the Hogwarts setting in the Harry Potter Movies and Edinburgh Castle where we saw the Crown Jewels and the firing of the one o'clock gun. In the afternoon we visited Dynamic Earth and Show Dome that tells the story of Planet earth. In the evening we visited Fountain Park for a fun and competitive game of Ten pin bowling.

On Friday, the last day of our trip, we travelled to North Queensferry to visit Deep Sea World, including a classroom session about sharks. This was a fascinating view of the many kinds of sea creatures that live under the sea. Afterwards, we travelled to Ayr where we spent time in a lovely Park before travelling on to Cairnryan for our journey home. Everyone had a most memorable and pleasurable time in Edinburgh.

## **Extra-Curricular Activities**

The School continued to expand its programme of After School Clubs and provided pupils with a wide variety of extra curricular activities. The following clubs were on offer during the 2016 - 2017 school year:

- Breakfast Club
- ICT
- Gaelic
- Soccer
- Cross Country
- Healthy Kids
- Board Games
- Choir
- Recorders
- Instrumental Ensemble
- Irish Folk Dancing
- Cookery
- Drama
- iPads
- Eco
- French
- Art
- Cycling Proficiency
- Transfer

The Board of Governors would like to thank all the staff involved in the above activities for their commitment and dedication shown during the 2016 - 2017 school year.

### **Choir/Recorder Ensemble**

We had a School Choir and a small Recorder Ensemble. The Choir and Recorder Ensemble were involved in providing Carol singing/Music at various events during the Christmas period and providing music for the Liturgies of both First Holy Communion and Confirmation Masses.

### **Breakfast Club**

The number of pupils attending Breakfast Club each morning increased in 2016-2017. Pupils enjoyed a healthy start to the day and the club was staffed by Mrs Donnelly and Mrs Breen.

### **Soccer Club**

Year 5, 6 and 7 boys and girls received coaching in soccer throughout the year from Ambassadors in Sport, under the direction of PE Co-ordinator Mr Hendron. This took place on Tuesdays from 3.00 – 4.00pm. The school soccer team took part enthusiastically in several tournaments throughout the year including the Mid Ulster Festivals, Jones' Shield 5-A-Side and the Brownlow Cup 7-A-Side tournament for Year 6 and under.

### **Cross Country**

Cross Country was a new club for the school last year. Mr Woolsey took a group of Year 4 – 7 pupils every Wednesday after school and they ran around the all-weather pitch as well as going to the People's Park on a number of occasions.

### **Gaelic Club**

Gaelic practice took place on Mondays for boys and girls throughout the year under the direction of Stephen McCann and John Boyle, assisted by Mr Hendron. The core group of pupils who attended regularly showed a pleasing improvement in skills as the year went on. Both of the After School clubs proved to be very popular on Monday afternoons. The school team took part in two blitzes with other local schools including: Presentation PS, St Mary's PS Maghera, St John's PS Eglishe and St Oliver Plunkett's PS Ballyhegan. Ballyoran performed extremely well at these tournaments with the ethos being very much one of fun and establishing new friendships.

### **Irish Folk Dancing Club**

Irish Folk Dancing after-school club started on Wednesday 5<sup>th</sup> October 2016 and ran until our Annual Festival/Celebration in March 2017. The club met in the Assembly Hall from 3pm to 4pm and began with pupils ranging from Year 4 to Year 7. Mrs Heaney led the club and was assisted this year by two Year 5 pupils, Molly Davies and Aoife Madden; both girls attend a private dance class in Portadown and volunteered to help. The goal of the club was to have fun and learn something new. All club members who attended consistently took part in the Annual School Festival, dancing solo and as part of a team. Each dancer received at least one medal at the dancing festival which was very well supported by parents and friends.

In term 2, children from Year 3 were given the opportunity to participate in a six week 'taster' session to introduce them to some basic Irish Dancing steps with Mrs Mackle.

### **ICT Club**

ICT Club continued for Year 4 – 7 pupils from 3.00 – 4.00pm during the 2016-2017 school year. Pupils got the opportunity to complete homework on the computer, carry out research or play some games in a safe and controlled environment supervised by

Mrs Glavin.

### **iPad Club**

Pupils from Key Stage 2 thoroughly enjoyed participating in an iPad club with Miss Douglas.

### **Recorder Club**

In term 1, Year 3-7 had the opportunity of attending a Recorder Club for six weeks with Mrs Mulholland. This was held every Wednesday afternoon. This was an introduction for beginners, teaching children the basics of holding a recorder, learning the notes and reading the music. The children really enjoyed this club.

### **Drama Club**

During Term 3 children from Year 4 – 7 were given the opportunity to attend Drama Club with Miss Carbery.

### **French Club**

In term 2, Year 6 & 7 pupils had the opportunity of attending a French Club for six weeks with Mrs Martin. This club was held on Thursday afternoon and the children enjoyed learning basic French greetings, numbers, days of the week, foods and colours in French. They were able to use the Interactive Whiteboard to play games to reinforce the topics and songs to remind them of key words and phrases. It ended with a food party which the children enjoyed a lot!!

### **Board Games Club**

In Term 2, pupils took part in a Board Games Club under the direction of Mr Hendron. A wide range of games were available including chess, draughts, Connect 4, Logo Grab and Snakes and Ladders.

### **Art Club**

Pupils from Years 3 - 7 participated in Art Club with Miss McGibbon and Miss Trainor. The pupils had fun painting canvas pictures with acrylic paint, decorating wooden bird boxes, designing treasure chests and creating their own reusable canvas bags.

Pupils from Years 4 to 7 participated in Art Club with Mrs Barkley by doing craft activities based on the theme of Christmas. The pupils had fun doing painting, cutting and decorating with glitter. Their festive work was displayed in the Assembly Hall for Christmas celebrations.

## **Cookery Club**

Children from Year 4 -7 thoroughly enjoyed Cookery classes with Mrs McGuire in term one and with Mrs Baxter in term two. We had to read and follow recipes for scones, fairy cakes, pizza, toasties, fruit kebabs and biscuits. These classes were very popular and were enjoyed by all involved.

## **Eco Committee**

The Eco Committee members for 2016 - 2017 were:

Year 4: Blathnaid Moylan & Owen Reynolds

Year 5McG: Stephen Millar & Ellie McNeice

Year 5McK: Leandro Gomes & Mollie Cullen

Year 6: Alisha McConville & Conor Mulholland

Year 7: Kaya Kaplan & Catriona Mackle

Miss Carbery led the Eco Club this year.

## **Cycling Proficiency Scheme**

Three Year 7 pupils took part in the Cycling Proficiency Scheme with Mrs McGinnell. The training took place within the school grounds and helped them as cyclists to identify the risks that they encounter on the roads.

## **Extended Schools**

The school again was fortunate to receive £17,461 as part of the Department of Education's Extended Schools Programme whereby schools are encouraged to extend their activities beyond the normal school day. The following activities were possible because of this funding:

1. Breakfast Club
2. ICT Club
3. Soccer Club
4. Gaelic Club
5. Reading Partnership
6. St Mary's Youth Club Summer Scheme

As well as our own school activities, the school was again part of an Extended Schools Cluster with the following schools:

- St John The Baptist Primary School

- St John The Baptist Nursery School
- Millington Primary School
- Millington Nursery School
- Hart Memorial Primary School
- Presentation Primary School
- St John The Baptist College

The schools took part in many joint activities including:

- § Reading Partnership
- § Drama Project
- § Nursery trip to Christmas panto
- § Staff Resilience training

### Competitions

During the 2016-2017 school year, pupils enjoyed taking part in the following Art Competitions:

<b>Date</b>	<b>Competition</b>	<b>Classes</b>
October 2016	Credit Union Poster Competition	Yr 4, Yr 5, Yr 6, Yr 7 & LSC
October 2015	Ballyoran Christmas Card Competition	Yrs 1-7 & LSC
June 2017	Anti-Bullying Week Competition	Yr 5 & Yr 7

### Healthy Breaks

Ballyoran Primary School is a Health Promoting School and has operated a Healthy Breaks Policy for many years. Nursery and Foundation Stage pupils are provided with a healthy snack each day by the school. Pupils in Years 3 – 7 are responsible for bringing in a healthy snack each day. The school also continued to offer pupils the opportunity to buy milk as part of the European Milk Subsidy Scheme.

### **School Leavers**

Twenty-four Year 7 pupils left Ballyoran Primary School on 30<sup>th</sup> June 2017, transferring to the following six post primary schools:

Brownlow College	3 pupils
St John The Baptist College	10 pupils
Lismore Comprehensive	3 pupils
St Catherine's College	2 pupils
St Patrick's Grammar School	3 pupils
St Patrick's Academy	2 pupils
Ceara School	1 pupil

The Board of Governors wish these pupils well for the next stage of their education and thank them for all that they have contributed to Ballyoran Primary School during their time here.

### **Year 7 Leavers' DVD**

Year 7 made a Leavers' Pop DVD in June 2017. This DVD which was of excellent quality, was professionally filmed in school over three days and all Year 7 pupils received a copy as a reminder of their last year at Ballyoran Primary School.

### **Prize Day**

Prize Day continues to get bigger and better with more awards each year. Our special guest for both ceremonies was Mr Paul Carvill.

## School Finance

### LMS Budget - Financial Year: April 2016 – March 2017

With the introduction of Local Management of Schools (LMS), each school receives an annual budget, which is largely based on the number of pupils attending the school. Since April 1992 the LMS budget for Ballyoran Primary School has been fully delegated to the Board of Governors.

Please note that the LMS budget report covers the financial year from April to March as distinct from the academic year from September to June.

<b>1. Total Available Budget</b>	<b>£957,368</b>
<b>2. Expenditure</b>	
<b>Staff</b>	<b>£859,449</b>
<b>Running Costs</b>	<b>£72,733</b>
<b>3. Total Expenditure</b>	<b>£932,182</b>
<b>4. Carry over for 2016-2017</b>	<b>£25,186</b>

### School Fund Account: 1<sup>st</sup> August 2016 – 31<sup>st</sup> July 2017

<b>1. Opening Balance:</b>	<b>£1218.94</b>
<b>2. Income:</b>	<b>£20,361.78</b>
<b>3. Expenditure:</b>	<b>£19,610.02</b>
<b>3. Closing Balance:</b>	<b>£1970.70</b>

## **School Security**

DENI 1998 regulations require formal information to be presented regarding school security. Please note the following:

- Visitor access control - during school hours all visitors to school must enter by the front door and report to reception, sign the Visitors' Book and get a Visitors' Pass which must be worn at all times.
- The front doors of the School, Nursery and Community Learning Centre are protected by electronic access controls.
- Intruder Alarm - the school is protected by an intruder alarm system.
- Security lights cover the exterior of the building.
- A security fence is in place around the site.
- A closed circuit television system operates inside and outside school premises.
- Secure doors and windows.
- Fire Detection Systems - the school is fitted with a fully functional fire alarm.
- Computer security - information held on computer can only be accessed by using confidential passwords.
- All valuable assets are marked with DNA.

## **School Premises/Accommodation**

The Governors, with the assistance of the Education Authority Maintenance Department, continue to upgrade the school building and grounds. Although the day to day management of maintenance issues is delegated to the Principal, each year the Governors carry out an Inspection of Premises.

The following were the main maintenance developments of the 2016 - 2017 school year:

- Assembly hall repainted
- Annual Electrical Testing
- New vinyl floors in N2 and foyer
- Foyer and N2 painted
- Roof Leaks fixed
- Fans in toilets and archive fixed
- Radiators in FS & KS1 fixed
- Lights in Library fixed
- New Smoke Free signs put up
- Heating maintenance
- Leaks in toilets fixed
- New water boiler in staffroom
- Door handles in Nursery replaced
- Security lights replaced
- Data screen in foyer fixed
- Door closers and handles replaced

- Lighting maintenance
- Alarm system serviced
- Bark in flower beds replaced
- Storm damage to fascia at Nursery fixed
- Trees on perimeter cut back
- Blocked drains cleared outside Community Room
- Light switch repaired in KS2 corridor fixed
- Staff toilet cistern repaired in FS
- Damage to Mobile 1 repaired
- KS1/2 Staff toilet sewer blockage cleared
- Minor Works Application for accommodation turned down

The Board of Governors wish to place on record its thanks to the Education Authority-Armagh Office Maintenance Department for all their support in maintaining the premises during the year.

### **School Closures: 2016 – 2017**

#### **Holidays for pupils and staff**

September	-
October	-
November	1 - 4
December	21 – 31
January	2
February	13 - 16
March	17
April	13 - 21
May	1, 29
June	-

#### **School Development Days – Staff Training**

- Friday 30<sup>th</sup> September 2016
- Monday 3<sup>rd</sup> October 2016
- Monday 3<sup>rd</sup> January 2017
- Tuesday 4<sup>th</sup> January 2017
- Tuesday 30<sup>th</sup> May 2017

#### **Exceptional Closure**

- Thursday 8<sup>th</sup> June 2017 – Polling Station use for General Election