



BALLYORAN PRIMARY SCHOOL

**Mobile Phone/
Smart Watch
Policy**

Reviewed June 2025

Pupils

Pupils are not permitted to bring mobile phones/smart watches into school. This decision has been taken by the Board of Governors on the grounds of Pastoral Care, Safeguarding and Child Protection.

If a parent needs to contact their child during the school day or a pupil needs to contact their parent, this will be done via the office.

At home time if a parent fails to turn up to collect a pupil, the pupils must come back into school and report to the office.

Any mobile phones/smart watches brought into school by pupils will be confiscated by the teacher and sent to the office where it must be collected by a parent.

The Principal will be informed and there may be consequences in line with the School's Positive Behaviour Management Policy.

Staff

Staff are permitted to bring mobile phones/smart watches into school but must adhere to the following:

- 1) Mobile phones/smart watches must be switched to 'silent' or 'off' during working hours.
- 2) Apart from breaks, mobile phones/smart watches must not be used during working hours.
- 3) Mobile phones/smart watches must be kept out of sight of pupils.
- 4) As a matter of courtesy, personal mobile phone/smart watch conversations must be outside the staffroom during break and lunchtime.
- 5) Mobile phones/smart watches must not be used in the sight of pupils during break or lunchtime.
- 6) Mobile phones will never normally be used as cameras by staff.
- 7) Staff must never share their mobile number with pupils.