



# **BALLYORAN PRIMARY SCHOOL**

## **Policy for Care Plans**

**October 2019**

**Parents are responsible for informing the school if their child has a medical condition eg food allergy, epilepsy, diabetes or severe asthma**

**The responsibility for ensuring a Care Plan is in place in conjunction with School Health lies with the parents**

**Responsibility for ensuring the school has in date emergency medication eg epi pens lies with the parents.**

- 1. Parent informs school that their child has a medical condition through the Medical Register in September or during the year or School Health contacts the school regarding a pupil**
- 2. A meeting will be arranged with the Parents, First Aid Co-ordinator and the Principal as soon as possible to discuss this**
- 3. School Health will be contacted by the parent/school to arrange the drafting of a Care Plan, if they are not already involved**
- 4. A meeting will be arranged in school to draw up the Care Plan and go over what to do in the event of an emergency and will include Parents, School Nurse, Principal, First Aid Co-ordinator class teacher, classroom assistant/s as soon as possible**
- 5. Parents will bring medication eg two epi pens to this meeting**
- 6. Permission For School To Administer Medication Forms will be completed and signed by the parent at the above meeting**
- 7. Centralised Health Awareness Training Sessions will be attended by teacher and assistants as soon as possible**
- 8. Medication will be placed in a lunch box with a photo of the child on it and stored in an accessible place**
- 9. Roles & Responsibilities - Anaphylaxis**

### **The Parent**

- Will ensure the school are notified if their child requires an Adrenaline auto-injector and when no longer allergic to particular foods or substances**

- **Parent will attend school meeting with School Nurse, Principal and young person if age appropriate, to complete Adrenaline auto-injector care plan.**
- **Will accept responsibility for maintaining and replacing, in school, two up to date Adrenaline auto-injectors.**
- **The parent should inform the school and school nurse if any change in child's prescription.**
- **It is the duty of the parent to check the expiry date of the Adrenaline auto-injectors. The parent should return out of date Adrenaline auto-injectors to pharmacy for disposal**
- **Will discuss with the school arrangements for lunch and snacks.**
- **Will regularly remind the child of the need to refuse any food items offered by others.**
- **Will remove all medication at the end of the school year and return to school in September.**
- **Adrenaline auto-injectors can be registered "on-line" to receive expiry date alert Apps, are available to download.**

## **The School**

- **The school principal/or designated teacher will notify the school nurse on becoming aware of a pupil requiring an Adrenaline auto-injector device in school, where no care plan is in place.**
- **The principal or designated teacher will create awareness of pupil's allergic condition. Staff should be aware of those trained in the management of anaphylaxis in school.**
- **The principal or designated teacher will identify adequate numbers of appropriate staff to attend training.**
- **School should raise awareness with all staff regarding any activities which can place the child at risk.**
- **School should make arrangements for safe handling and availability of Adrenaline auto-injector for pupils leaving the school building on school trips/swimming/sports activities etc**
- **The school principal/or designated teacher will notify the school nurse on becoming aware of a pupil requiring an Adrenaline auto-injector device in school, where no care plan is in place.**
- **The principal or designated teacher will create awareness of pupil's allergic condition. Staff should be aware of those trained in the management of anaphylaxis in school.**

- **The principal or designated teacher will identify adequate numbers of appropriate staff to attend training.**
- **School should raise awareness with all staff regarding any activities which can place the child at risk.**
- **School should make arrangements for safe handling and availability of Adrenaline auto-injector for pupils leaving the school building on school trips/swimming/sports activities etc**